

FAREHAM
BOROUGH COUNCIL

FEES & CHARGES

2014 - 2015

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DIRECTOR OF FINANCE AND RESOURCES

APRIL 2014

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GENERAL NOTES

1. Fees and Charges are normally reviewed by the Council on an annual basis to apply for the whole of the Financial Year (1 April to 31 March), but it sometimes proves necessary to amend charges at other times during the year.
2. The charges shown in this book are those which apply from 1 April 2014.
3. V.A.T. where charged will be at the prevailing rate, which increased to 20% on 4 January 2011.
4. **VALUE ADDED TAX – LICENSES TO OCCUPY LAND; LETTING OF SPORTS FACILITIES - EXEMPTION**

VAT exemption is applicable for Single Lets where each let is for a continuous period of over 24 hours to the same person, the person to whom they are let having exclusive control of the facilities throughout the period of letting.

OR

VAT exemption is available for the provision of a series of lets to Schools, Clubs, Associations or Organisations representing affiliated clubs or constituent associations (such as local league) subject to the following guidelines:

- a. The series consists of 10 or more sessions.
- b. Each session is for the same sport or activity.
- c. Each session is at the same place (although at different pitch, court, or "lane", or a different number of pitches, courts or "lanes" at the same sports ground or premises is acceptable).
- d. The interval between each session is at least a day and not more than 14 days. Letting for every other Saturday afternoon fulfils this condition but there is no exception for intervals longer than 14 days which arise through closure e.g. for public holidays.
- e. The series must be paid for as a whole, and there is written evidence to that effect.
- f. The person to whom the facilities are let has exclusive use of them during the sessions.

COUNCIL HOUSING

| | Current Fee £ |
|--|----------------------|
| Statutory Charge Sale of Council Houses Legal and administration Fees in connection with granting a service charge loan (Statutory maximum of £100) | 100.00 |
| Discretionary Charges Sheltered Accommodation for the Elderly Guest room charge per person per night (Note 1) | 10.00 |
| Rechargeable repairs to Council Houses Abortive visit by Officer, Surveyor or Tradesman (per visit) (Note 1) | 40.50 |
| Rechargeable works (Note 2) | |
| Service charges to purchasers of flats and maisonettes (Note 3) | |
| Notes 1. Fee inclusive of VAT at the prevailing rate. 2. These will be assessed individually at the time the work is to be carried out. 3. Annual charges are made in advance on the basis of estimated costs. Once the actual cost is known a retrospective adjustment is made so that the final payment is no more than the actual cost. | |

EXECUTIVE PORTFOLIO

HEALTH & HOUSING SERVICES

DISCRETIONARY CHARGES

OTHER HOUSING

Storage of furniture for the homeless

Homeless households qualifying for financial assistance towards the cost of removal and storage of their possessions must agree to pay a contribution towards these costs based on all their sources of income.

Bed & Breakfast Charges for the Homeless

100% cost recovery from the homeless of Hotel/Bed & Breakfast charges made straight to the Council.

| Other Housing | Current Fee £ |
|--|----------------------|
| Housing Advances Second mortgage enquiry forms (Note 1) | 60.00 |
| Care Line Service Telephone link for assistance (private sector) (Note 2) | |
| Notes 1. Fee inclusive of VAT at the prevailing rate. 2. Tariff available on application to Sheltered Housing Manager | |

EXECUTIVE PORTFOLIO

STRATEGIC PLANNING AND ENVIRONMENT

PARKING CHARGES

| | |
|---|---|
| Multi-Storey Shopping Centre Car Parks This includes the following car parks: Osborn Road and Fareham Shopping Centre | Current Fee £ |
| Monday - Saturday Standard hourly rates apply between 8am and 6pm | £1.00 per hour to a maximum of 10 hours |
| Sunday & Bank Holiday Standard hourly rates apply between 10.30am and 4pm | £1.00 per hour to a maximum of 6 hours |
| Inner Shopping Centre Car Parks This includes the following car parks: Ferneham Hall; Civic Way North & South; Palmerston Avenue; Civic Offices (Sat/Sun Only) | Current Fee £ |
| Monday - Saturday Standard hourly rates apply between 8am and 6pm | £1.00 per hour to a maximum of 10 hours |
| Sunday & Bank Holiday Standard hourly rates apply between 10.30am and 4pm | £1.00 per hour to a maximum of 6 hours |
| Market Quay | Current Fee £ |
| Monday - Saturday Standard hourly rates apply between 8am and 6pm | £1.50 per hour to a maximum of 10 hours |
| Sunday & Bank Holiday Standard hourly rates apply between 10.30am and 4pm | £1.50 per hour to a maximum of 6 hours |
| Outer Shopping Centre Car Parks This includes the following car parks: Bath Lane, Osborn Road West; Youth Centre; The Gillies; Lysses; Holy Trinity Church, Malthouse Lane, Trinity Street | Current Fee £ |
| Monday to Saturday Standard hourly rates apply between 8am and 6pm | £0.70 per hour with a maximum charge of £3.50 per day |
| Sunday & Bank Holiday | No Charge |
| <u>SEASON TICKETS -</u> Quarterly Annual | 170.00 520.00 |

| Flexible Season Tickets for use in any outer shopping centre car park | 1 Day £ | 2 Days £ | 3 Days £ | 4 Days £ | Weekly £ |
|--|--------------------|---------------------|---------------------|---------------------|---------------------|
| Full Day | | | | | |
| One Month | 13.00 | 30.00 | 50.00 | 60.00 | 70.00 |
| Quarterly | 35.00 | 80.00 | 110.00 | 150.00 | 170.00 |
| Half Yearly | 65.00 | 140.00 | 200.00 | 270.00 | 300.00 |
| Annual | 110.00 | 230.00 | 340.00 | 470.00 | 520.00 |

| Flexible Season Tickets for use in any outer shopping centre car park | 1 Day £ | 2 Days £ | 3 Days £ | 4 Days £ | Weekly £ |
|--|--------------------|---------------------|---------------------|---------------------|---------------------|
| Half Day (up to 5 hours) | | | | | |
| One Month | 10.00 | 20.00 | 30.00 | 40.00 | 45.00 |
| Quarterly | 20.00 | 50.00 | 70.00 | 90.00 | 100.00 |
| Half Yearly | 40.00 | 80.00 | 120.00 | 160.00 | 180.00 |
| Annual | 70.00 | 140.00 | 200.00 | 280.00 | 310.00 |

| Penalty Charge Notices | Current Fee £ |
|---|----------------------|
| Higher Level Charge - (Note 1 and 3) | 70.00 |
| Lower Level Charge - (Note 2 and 3) | 50.00 |
| Notes | |
| <p>1. Higher level charge relates to those contraventions which prohibit e.g. parking on double yellow lines or single lines during a prohibited period, or parked in a marked disabled bay without displaying a blue badge.</p> <p>2. Lower level charges relate to those contraventions which occur, for example, short overstay of the prescribed period on street or parking in an off street location without displaying a valid pay and display ticket / permit.</p> <p>3. The charges are reduced by 50% to provided payment is made within 14 days of issue. A surcharge of 50% will be added if paid more than 28 days from issue of Notice to Owner</p> | |

HIGHWAYS

Damage to Street Furniture

Offender charged at cost plus a 10% administration charge

EXECUTIVE PORTFOLIO

POLICY AND RESOURCES

LAND CHARGES

| | Current Fee £ |
|--|----------------------|
| <u>DISCRETIONARY CHARGES</u> | |
| Search Fees (Not subject to VAT) | |
| Official Certificate of Search | |
| In the whole or any part of the register | |
| First parcel of land – paper search | 32.00 |
| First parcel of land – electronic search | 32.00 |
| Each additional parcel | 10.50 |
| Other Local Land Charges Fees | |
| Registration of a light obstruction notice | 70.00 |
| Filing Lands Tribunal certificate | 2.50 |
| Filing light obstruction judgement etc | 7.00 |
| Inspection of rule 10 documents | 2.50 |
| Office copy register entry | 1.50 |
| Office copy plan or document | Discretionary |
| Official Enquiries – Part I | |
| First parcel of land | 132.00 |
| Each additional parcel | 30.50 |
| Official Enquiries – Part II | |
| First parcel of land | 23.00 |
| Each additional parcel | 41.00 |
| Common Registration Searches | 23.00 |

PRINTING & COPYING

Charges are available on application to the Head of ICT.

LETTING OF COUNCIL CHAMBER & COMMITTEE ROOMS

| Lettings - (Notes 1 - 4)(Not subject to VAT) | Current Fee £ |
|---|----------------------|
| Collingwood Room – per hour | 55.00 |
| Pulheim Room – per hour | 21.00 |
| Vannes Room – per hour | 21.00 |
| Council Chamber – per hour | 90.30 |
| Notes 1. Commercial Organisations only 2. The above charges apply when the building is already in use for Council business. 3. Additional charges may be levied to recover the cost of preparing rooms, moving furniture etc. 4. The following additional charges, to be added when the building is not being used for Council business. After 6.30 pm - per hour £70.00 | |

MARKET PITCH RENTS

| Fareham (including VAT) | Current Fee £ |
|--------------------------------|----------------------|
| Regular | |
| 10 ft | 30.00 |
| 20ft | 60.00 |
| 30ft | 83.00 |
| 40ft | 105.00 |
| Casual | |
| 10ft | 35.00 |
| 20ft | 70.00 |

| Portchester (Non-Vatable) | Current Fee £ |
|----------------------------------|----------------------|
| Regular | |
| 10 ft | 21.00 |
| 20ft | 42.00 |
| Casual | |
| 10ft | 26.00 |
| 20ft | 52.00 |

EXECUTIVE PORTFOLIO

PUBLIC PROTECTION

DOG CONTROL

| | Current Fee |
|--|--------------------|
| Collection of Strays (An additional £25 will be added to this fee where the same dog is found straying, leading to seizure, more than once in any 3 month period) Statutory | 25.00 |
| Dog Kennelling - For first 24 hours or part thereof | 65.00 |
| Dog Kennelling - For any subsequent 24 hours or part thereof | 35.00 |
| Micro-chipping of dogs - Note 1 | 14.00 |
| Private home check visit - Note 1 | 30.00 |
| Notes: 1. Fee inclusive of VAT at the prevailing rate. | |

POLLUTION REDUCTION

Environmental Protection Act 1990 - Charges available on application to the Director of Regulatory and Democratic Services

| | Current Fee £ |
|--|----------------------|
| Pollution Technical Advice charge per hour | 45.00 |
| Out of hours service charges based on cost to the council. | |

POLLUTION & PRIVATE SECTOR HOUSING

| | Current Fee £ |
|--|---|
| Private Sector Housing - Immigration Visit | Charge to be actual cost to the Council |
| Private Sector Housing - Housing Act 2004 Enforcement Notices | Charge to be actual cost to the Council up to and including service of Notice |
| Inspection and / or sampling of private water supplies / distribution networks | Charge to be actual cost to the Council |
| Out of Hours Service | Charge to be actual cost to the Council |
| Immigration requests (VAT to be added | 92.50 |

ABANDONED VEHICLES REFUSE DISPOSAL (AMENITY) ACT 1978

| Abandoned Vehicles | Current Fee £ |
|--|----------------------|
| Removal of vehicle from motorway - Statutory Charge | 150.00 |
| Removal of vehicle from elsewhere - Statutory Charge | 150.00 |
| Storage (per 24 hours or part) | 23.00 |
| Disposal | 56.00 |

CLEAN BOROUGH ENFORCEMENT

| Litter and Fouling | Current Fee £ |
|-------------------------------------|----------------------|
| Dropped litter – fixed penalty | 75.00 |
| Fouling of land act – fixed penalty | 75.00 |

FOOD SAFETY

Charges for training courses available on application to the Head of Environmental Health.

| | Current Fee £ |
|---|----------------------|
| Export Health Certificates | 74.00 |
| Issue of Certificate for Unsound Food - (Notes 2) | 188.00 |
| Transportation of Unsound Food: | |
| - First hour (min 1 hour) - (Notes 1 & 3) | 138.00 |
| - Subsequent whole hours - (Notes 1 & 3) | 70.00 |
| - Transport and disposal - (Note 4) | |
| Food Safety technical advice for businesses charge per hour | 45.00 |
| Notes: | |
| 1. Fee inclusive of VAT at the prevailing rate. | |
| 2. Certificate required in support of insurance claims even though the food, due to its condition, would not be marketable or usable. | |
| 3. Plus disposal of unsound food. | |
| 4. Charged at cost to Council | |

PEST CONTROL

| | Current Fee £ |
|--|----------------------|
| All premises: Charge per hour (min of 1 hour) plus materials - (Notes 1 & 2) | 68.00 |
| Treatment of Mice in Domestic Premises - (Notes 1 & 2) | 34.00 |
| Treatment of Rats in Domestic Premises | FREE |
| Missed appointment | 34.00 |
| Pest Control Advice Visits to commercial premises charge per hour (Note 1) | 45.00 |
| Notes | |
| 1. Fee inclusive of VAT at the prevailing rate. | |
| 2. Persons in receipt of certain benefits - Free. | |

COMMUNITY SAFETY - CCTV

| | Current Fee £ |
|--|----------------------|
| Access to CCTV Footage (VAT Inclusive) | 64.00 |

GENERAL CHARGES

| Other items | Current Fee £ |
|--|----------------------|
| Responding to solicitors/consultants enquiries (per question) | 64.00 |
| Responding to other detailed enquiries - (Note 1) | |
| Copies of statutory register | 64.00 |
| Attendance at court as a witness – Charge based on cost to the Council | |
| Notes 1. At the discretion of the Director of Regulatory and Democratic Services | |

EXECUTIVE PORTFOLIO

STREETSCENE SERVICES

DISCRETIONARY SERVICES

STREET CLEANSING

| | Current Fee £ |
|-----------------------------|----------------------|
| Shopping trolley collection | 75.00 |

REFUSE COLLECTION

| | Current Fee £ |
|--------------------------------|----------------------|
| Domestic Bulk Waste | |
| Single Item | 29.50 |
| Half Load | 67.00 |
| Full Load | 118.00 |
| Collection of fridges/freezers | 15.00 |

TRADE WASTE

Trade waste charges for both residual and recycling are available on application to the Refuse and Recycling Manager.

REFUSE AND RECYCLING SERVICES

| | Current Fee £ |
|--|----------------------|
| Fixed Penalty Notice - Enforcement Policy Charge discounted to £40 if paid within 14 days | 75.00 |

GARDEN WASTE COLLECTION

| | Current Fee £ |
|--|----------------------|
| Domestic Garden Waste | |
| First Sack | |
| Subsequent sacks - Roll of 25 single use sacks | 22.50 |
| Subsequent sacks - Roll of 5 single use sacks | 5.50 |

CEMETERIES AND BURIAL GROUNDS

Charges stated exclusive of VAT unless stated

| Cremated Remains in Garden of Remembrance | Current Fee £ |
|--|----------------------|
| Interment in a plot (max 2 interments) depth 600mm | 150.00 |
| Administration Fee for arrangements made directly with the Council | 55.00 |
| Grant of Exclusive Right of Burial: plot selected by Council | 165.00 |
| Grant of Exclusive Right of Burial: plot selected by Purchaser | 245.00 |
| Right to place flat memorial tablet not exceeding 35cmX45cmX2.5cm | 40.00 |
| Permit for additional inscription on tablets | 27.00 |

| Interment in Graves | Current Fee £ |
|--|----------------------|
| <i>Interment of a person whose age at the time of death exceeded 16 years and interment of cremated remains</i> | |
| Interment in a new grave (max 2 interments) – depth 1.93m | 643.00 |
| Re-open existing grave – depth 1.50m | 490.00 |
| Re-open existing grave for cremated remains interment – depth 600mm (max 4 in grave) | 150.00 |
| Administration Fee for arrangements made directly with the Council | 55.00 |
| Grant of Exclusive Right of Burial: plot selected by Council | 490.00 |
| Grant of Exclusive Right of Burial: plot selected by Purchaser | 685.00 |
| <i>Interment of a child whose age at the time of death did not exceed 16 years</i> | |
| Interment in a grave – depth 1.20m | No charge |
| Grant of Exclusive Right of Burial, grave selected by Council | 237.00 |
| <i>Fees for memorials</i> | |
| Right to erect and to replace headstone (including licence for 10 years) not exceeding 90cm height, 90cm width and 30cm in depth | 138.00 |
| Right to erect and to replace headstone in children section (including licence for 10 years) not exceeding 60cm in height, 60cm in width and 30cm in depth | 138.00 |
| Renewal of right to erect and place headstone (licence for a further 10 years but not exceeding period of Exclusive Right of Burial) | 26.00 |
| Permit for additional inscription on headstone and re-erection | 105.00 |
| Permit to place vase in memorial border | 40.00 |
| Permit for additional inscription on vases | 27.00 |

| Miscellaneous Fees | Current Fee £ |
|--|---------------|
| Hire of chapel | 85.00 |
| Exhumation – Charge at cost to the Council | |
| Right to scatter cremated remains of any person | 45.00 |
| Funeral arrangements under the Public Health Act administration Fee | 220.00 |
| Fee for search of register - max 2 names | No charge |
| Fee for search of register – additional names (per name) | 5.00 |
| Transferring of Exclusive Rights of Burial Ownership | 50.00 |
| Burial out of hours – Charge at cost to the Council | |
| Donating bench including supply of evergreen seat, commemorative plaque characters and installation. | 1,215.00 |

Notes

- (a) The **Charge for Interment** will be doubled in all cases in which the person to be interred was not an inhabitant of the Borough of Fareham at the date of death with the exception of (1) persons residing in Old People’s Homes, Nursing Homes and Hospitals outside the Borough who were, prior to their removal thereto, inhabitants of the Borough of Fareham and children under the age of 16 years.
- (b) Subject to the exception set out in (a)(1) above, the **Charge for Exclusive Right of Burial** will be doubled in all cases where:-
- (i) the person acquiring the Exclusive Right of Burial as a result of an application made prior to the death of the person to be interred, is not an inhabitant of the Borough of Fareham at the time application is made, and
 - (ii) the Exclusive Right of Burial is applied for after the date of death of the person to be interred, and the deceased person was not an inhabitant of the Borough of Fareham at the date of death.
- (c) The interment of cremated remains in grave spaces will take place at full burial depth when burial space is available in the grave.
- (d) Only memorial vases will be allowed on common grave spaces where the Exclusive Right of Burial has not been purchased.
- (e) A grave space or cremated remains plot may not be re-opened unless the Exclusive Right of Burial has been granted.

Sponsorship of Roundabouts

Agreeing form of works and supervision as agreed with the sponsor, subject to no additional cost to the Council.

FORESHORE

| Beach Huts - (Including VAT) | Current Fee £ |
|------------------------------|---------------|
| Residents | 379.00 |
| Non-residents | 758.00 |

EXECUTIVE PORTFOLIO

COMMUNITY & LEISURE

SPORTS PITCHES, FACILITIES, RECREATION GROUNDS AND OPEN SPACES

| Football, Rugby & Hockey - (Notes 1, 2, 3, 4 & 5) | Current Fee £ |
|---|----------------------|
| Casual games: per match | |
| - Senior | 66.00 |
| - Junior (under 18) | 27.50 |
| - Mini Soccer per match | 17.50 |
| - Mini Soccer per half day per pitch | 36.00 |
| Training Sessions | |
| - 2 hours (juniors - half charge) | 38.00 |
| Seasonal charges (note 5) | |
| - Senior | 1,485.00 |
| - Junior (under 18) | 660.00 |
| - Mini soccer per match | 430.00 |
| Notes | |
| 1. Fee inclusive of VAT at the prevailing rate. | |
| 2. If changing facilities are not available the above prices will be decreased by 10% | |
| 3. Clubs not resident in Borough pay double casual rate. | |
| 4. For VAT Exemption see General Notes on page 1. | |
| 5. Based on 30 games (3 * 10 block bookings) and discounted | |

| Cricket (Notes 1, 2 & 3) | Current Fee £ |
|--|----------------------|
| Casual games: per match | |
| - Senior | 70.00 |
| - Junior (under 18) | 26.50 |
| - Evening games: Senior | 56.50 |
| - Evening games: Junior | 24.50 |
| Notes | |
| 1. Fee inclusive of VAT at the prevailing rate. | |
| 2. Clubs not resident in Borough pay double casual rate. | |
| 3. For VAT Exemption see General Notes on page 1. | |

| Tennis (Notes 1 & 2) | Current Fee £ |
|---|----------------------|
| Courts – per court per hour | |
| - Senior | 7.90 |
| - Junior (under 18) | 3.65 |
| Seasonal charges Stubbington, Sarisbury & Locks Heath courts | 1,544.00 |
| Notes | |
| 1. Fee inclusive of VAT at the prevailing rate. | |
| 2. Clubs are required to make suitable arrangements for public use of courts outside the times required by clubs. | |

| Bowls | Current Fee £ |
|--|----------------------|
| Seasonal Charges - (Note 1) | |
| Fareham Bowling Club (6 rinks & clubhouse) | 5,270.00 |
| Crofton Community Association (6 rinks) | 5,270.00 |
| Fees - (Note 2) | |
| Green Fees | 4.20 |
| Hire of Woods | 1.50 |
| Hire of shoes (not applicable at Portchester or Priory Park) | 1.50 |
| Notes | |
| 1. Public to have use of at least one rink at each green | |
| 2. Retained by clubs. Max charge per player per hour | |

| Miscellaneous | Current Fee £ |
|---|----------------------|
| Releasing of pigeons - (Note 1) | 37.00 |
| Use of recreation grounds by Schools | |
| Hampshire County Council Schools – per match - (Note 1) | 51.50 |
| Meoncross School – per match - (Note 1) | 51.50 |
| Wykeham House – per annum - (Notes 1 & 2) | 11,040.00 |
| Hire of open space of land for local shows etc - (Note 3) | |
| Hire of recreation grounds for local shows etc – (Note 1 & 3) | |
| Commercial hiring - (Note 4) | |
| Charitable hiring - (Note 5) | 73.00 |
| Use of changing facilities - (Note 1) | 37.50 |
| Rounders | |
| Bath Lane Recreation Ground - (Note 1) | 64.50 |
| Stubington Recreation Ground - (Note 1) | 64.50 |
| <u>Notes</u> | |
| 1. Fee inclusive of VAT at the prevailing rate, unless exemption conditions as set out on page 1 are met | |
| 2. 12 x 30 min sessions per week. Additional sessions to be charged at casual rate | |
| 3. No damage deposit is taken, but hirers are advised that they may be charged after the event for any damage resulting from the hiring | |
| 4. At a rate to be determined by the Director of Community on an individual basis proportionate to the estimated income derived from the event. | |
| 5. Charge can be waived at the discretion of the Director of Community | |

FERNEHAM HALL

(Charges will be available on application to the Ferneham Hall Manager).

LICENSING AND REGULATORY AFFAIRS COMMITTEE

LICENCES AND FEES

| Statutory Charges | Current Fee £ |
|--------------------------|----------------------|
| Lotteries - Registration | 40.00 |
| - Renewal | 20.00 |

Gambling Act 2005

Charges available on application to Director of Regulatory and Democratic Services

LICENSING ACT 2003

The service is provided to ensure public safety through the licensing of regulated activities and to ensure that they are undertaken in accordance with the relevant licence conditions.

In addition the Council are the Licensing Authority under the Licensing Act 2003. The Act replaced existing licensing regimes concerning the sale of alcohol, public entertainment, theatres, cinemas and late night refreshment with a unified system of regulation. From February 2005 the Council has dealt with applications for premises and personal licences which took effect in November 2005. From this date the Council took over all the licensing functions some of which such as liquor licensing were previously undertaken by the Magistrates Court.

The Act requires that the Council carries out its various licensing functions so as to promote the following four licensing objectives:-

- The prevention of crime and disorder
- Public Safety
- The prevention of public nuisance
- The protection of children from harm

The Fees have been set by the Government and are detailed below:

Premises/Club Applications/Conversions

The Fees are based on rateable values of properties:

| Rateable Value | Band | Initial License Fee £ | Annual Fee £ |
|--------------------|------|--------------------------|-----------------|
| £0 - £4,300 | A | 100.00 | 70.00 |
| £4,301 - £33,000 | B | 190.00 | 180.00 |
| £33,001 - £87,000 | C | 315.00 | 295.00 |
| £87,001 - £125,000 | D | 450.00 | 320.00 |
| £125,001 and over | E | 635.00 | 350.00 |

A multiplier applied to premises in Bands D and E where they are exclusively or primarily in the business of selling alcohol (mainly large town and city centre pubs) as follows:

| Rateable Value | Band | City/Town Centre Pub Application Fee £ | City/Town Centre Pub Annual Charge £ |
|--------------------|------|--|--|
| £87,001 - £125,000 | D | 900.00 | 640.00 |
| £125,001 and over | E | 1,905.00 | 1,050.00 |

If in addition to the conversion application the conditions in respect of alcohol are to be varied then an addition Fee to those set out above becomes payable as follows:

| Rateable Value | Band | Variation Fee £ |
|--------------------|------|--------------------|
| £0 - £4,300 | A | 20.00 |
| £4,301 - £33,000 | B | 60.00 |
| £33,001 - £87,000 | C | 80.00 |
| £87,001 - £125,000 | D | 100.00 |
| £125,001 and over | E | 120.00 |

Exceptionally large events

A fee structure also exists for exceptionally large events starting at capacity of 5,000 people. Please contact the Licensing Authority for details of these.

Personal Licences, Temporary Events and other Fees (Statutory)

Additional Fees are as follows:

| Occasion on which Fee payable | Current Fee £ |
|---|---------------|
| Personal Licence | 37.00 |
| Minor Variations | 89.00 |
| Temporary Event Notice | 21.00 |
| Application for copy of Licence or summary on theft, loss etc. of Premises Licence or summary | 10.50 |
| Notification of change of name or address | 10.50 |
| Applications to vary – to specify Individuals as premises supervisor | 23.00 |
| Application to transfer Premises Licence | 23.00 |
| The removal of conditions for community premises | 23.00 |
| Interim Authority Notice | 23.00 |
| Application for making a Provisional Statement | 195.00 |
| Application for copy of certificate or summary on theft, loss etc. of certificate or summary | 10.50 |
| Notification of change of name or alteration of club rules | 10.50 |
| Change of relevant registered address of club | 10.50 |
| Application for copy of licence on theft, loss etc. of temporary event notices | 10.50 |
| Application for copy of licence on theft, loss etc. of personal licence | 10.50 |
| Right of freeholder etc. to be notified of licensing matters | 21.00 |

Exemptions

Applications for premises licences or club certificates which relate to the provision of regulated entertainment only and the application is from the following then NO FEES are payable, but applications must still be made:

An educational institution which is a school or college and the entertainment is carried on by the educational institution for and on behalf of the purposes of the educational institution.

OR

That the application is in respect of premises that are or form part of a church hall, chapel hall, or similar building or village hall, parish hall or community hall or other similar building.

OTHER LICENCES AND FEES

All Fees and Licences are exclusive of VAT unless stated.

| Other Licences and Fees | Current Fee £ |
|---|----------------------|
| Skin Piercers : Premises | 140.00 |
| Skin Piercers : Persons | 82.00 |
| Street Trading Consent : 12 months | 1,680.00 |
| Street Trading Consent : 6 months | 945.00 |
| Street Trading Consent : 3 months | 525.00 |
| Dangerous Wild Animal Licenses (note 1) : Registration | 815.00 |
| Dangerous Wild Animal Licenses (note 1) : Renewal | 88.00 |
| Riding Establishment Licenses (note 1) : Initial registration / renewal/variation –per horse | 38.00 |
| Animal Boarding Establishment Licences - (note 1) | 165.00 |
| Home (Domestic) Animal Boarding Establishment Licences | 115.00 |
| Pet Shop Licences - (note 1) | 110.00 |
| Dog Breeders Licence - (note 1) | 165.00 |
| Zoo : Initial Application (valid for 4 years) - (Note 1) | 1,800.00 |
| Zoo : Renewal (valid for 6 years) - (Note 1) | 1,800.00 |
| Sex Shops: Initial Fee | 1,800.00 |
| Sex Shops: Renewal Fee | 1,800.00 |
| Sex Establishment Initial Fee | 1,800.00 |
| Sex Establishment Renewal Fee | 1,800.00 |
| Scrap Metal Dealer: New Application | 225.00 |
| Scrap Metal Dealer: Application Renewal | 125.00 |
| Mobile Collector: New Application | 125.00 |
| Mobile Collector: Application Renewal | 90.00 |
| Variation of Licence | 125.00 |
| Replacement Licence | 20.00 |
| Advice to commercial premises (licensing and health & safety) charge per hour or part thereof | 45.00 |
| Notes | |
| 1. All initial applications and subsequent renewals where appropriate will also include vets fees in addition to the charges above. | |

HACKNEY CARRIAGE AND PRIVATE HIRE LICENCES

| Hackney Carriage and Private Hire Licences | Current Fee £ |
|--|---------------|
| Vehicle Licence | |
| Hackney Carriage | 185.00 |
| Private Hire | 185.00 |
| Transfer of Licence (Note 2) | 185.00 |
| Temporary Transfer (Note 3,4) | 185.00 |
| Operators Licence | |
| Private Hire | 185.00 |
| Drivers Licence | |
| Initial Licence: Hackney Carriage | 80.00 |
| Initial Licence: Private Hire | 80.00 |
| Initial Licence: Dual Application | 115.00 |
| Subsequent Licence: Hackney Carriage | 60.00 |
| Subsequent Licence: Private Hire | 60.00 |
| Subsequent Licence: Dual Application | 87.00 |
| DVLA Drivers' Licence Check (Note 5) | 5.75 |
| Failure to attend appointment | 34.00 |
| Replacement Licence | 10.50 |
| Transfer of Ownership (Note 2) | 25.00 |
| Knowledge Test | |
| Per test | 30.00 |
| Drivers Badge | |
| Issue and Replacement (Note 1) | 5.00 |
| Vehicles | |
| Replacement plates and fixings (Note 1) | 20.00 |
| Replacement brackets | 15.00 |
| Interior windscreen plate | 5.00 |
| Other | |
| Criminal Records Bureau Fee | Actual Cost |
| Medical Consultation | Actual Cost |
| Notes: | |
| 1. Fee inclusive of VAT at the prevailing rate. | |
| 2. This charge has been set at a level to cover the cost of administering transfers. Transfers will only be permitted in March and April in exceptional circumstances. Transfers, in months other than March and April, will be charged at 50% | |
| 3. This charge covers the cost of temporary transfers due to the use of loan cars for insurance purposes. | |
| 4. This charge has been set at a level to cover the cost of administering temporary transfers. This is the actual cost to the council. | |

ELECTION SERVICES

1. Returning Officer's Fees and disbursements: as determined by Hampshire Election Fees Working Party; available on request to Head of Democratic Services.

REGISTRATION OF ELECTORS (Statutory)

| Item | Data | Printed |
|---|--|---|
| Sale of Edited Register | £20 plus £1.50 per thousand entries (or part) | £10 plus £5.00 per thousand entries (or part) |
| Sale of Full Register * | £20 plus £1.50 per thousand entries (or part) | £10 plus £5.00 per thousand entries (or part) |
| Sale of monthly update notices * | £20 plus £1.50 per thousand entries (or part) | £10 plus £5.00 per thousand entries (or part) |
| Sale of list of Overseas Electors | £20 plus £1.50 per hundred entries (or part) | £10 plus £5.00 per hundred entries (or part) |
| Sale of Marked Register * | Where available £10 plus £1.00 per thousand entries (or part) | £10 plus £2.00 per thousand entries (or part) |
| *Notes : <ol style="list-style-type: none">1. Supply of the Full Register, monthly update notices and the marked register is restricted by the Representation of the People Regulations.2. Packing and carriage costs will also apply where relevant.3. A request for the same part of the register in both printed and data form will be treated as two separate requests. | | |

PLANNING COMMITTEE

Planning Fees are available on application to the Head of Development Management and Trees.