

# **Fareham Borough Local Development Scheme**

March 2019

# Further Information and Contacts

---

If you have any questions regarding the Fareham Local Plan or this Local Development Scheme, please contact a member of the Planning Strategy and Regeneration team at Fareham Borough Council.

Telephone: 01329 236100

Email: [planningpolicy@fareham.gov.uk](mailto:planningpolicy@fareham.gov.uk)

Address: Planning Strategy & Regeneration  
Fareham Borough Council  
Civic Offices  
Civic Way  
Fareham  
Hampshire  
PO16 7AZ

Information including updates on the progress of Fareham's Local Plan and current consultations is available on the Council's website: [www.fareham.gov.uk/planning](http://www.fareham.gov.uk/planning)

**Please note:**

This Local Development was adopted by the Fareham Borough Executive on 4<sup>th</sup> March 2019.

If you require this document in large print, or help with translation into other languages, please call 01329 236100 for further information.

# Contents

		<b>Page No.</b>
<b>1.</b>	<b>INTRODUCTION</b>	<b>1</b>
	Requirement for a Local Development Scheme Fareham Local Plan 2036	
<b>2.</b>	<b>FAREHAM LOCAL PLAN: STRUCTURE AND CONTENT</b>	<b>2</b>
	Adopted Local Plan	2
	Supplementary Planning Documents	2
	Hampshire Minerals and Waste Plan	3
	Neighbourhood Development Plans	3
	Other Relevant Documents	4
<b>3.</b>	<b>FAREHAM LOCAL PLAN 2036: PROCESS AND PREPARATION</b>	<b>5</b>
	Proposed Timetable	5
	Duty to Co-operate	6
	Evidence Base	6
	Sustainability Appraisal	6
	Habitat Regulations Assessment	6
	Strategic Housing & Employment Land Availability Assessment (SHELAA)	7
	CIL Charging Schedule	7
 <b>APPENDIX</b>		
<b>1</b>	Timeline for preparing the Fareham Local Plan 2036 and the Authority Monitoring Report	<b>8</b>
 <b>GLOSSARY</b>		
		<b>9</b>

# 1 Introduction

## REQUIREMENT FOR A LOCAL DEVELOPMENT SCHEME

- 1.1 Local Planning Authorities are required by legislation to prepare and maintain a Local Development Scheme (LDS) to provide a timetable for the preparation of a Local Plan and any other Local Development Documents
- 1.2 Legislation<sup>1</sup> states that a Local Development Scheme must specify:
- The Local Development Document which are to be Development Plan Documents;
  - The subject matter and geographical area to which each development plan document relates;
  - Which Development Plan Documents, if any, are to be prepared jointly with one or more other local planning authorities;
  - Any matter or area in respect of which the authority has agreed (or proposes to agree) to the constitution of a joint committee (with other Local Planning Authorities); and
  - The timetable for the preparation and revision of the Development Plan Documents;
  - Such other matters as are prescribed.
- 1.3 The Planning Practice Guidance (PPG) requires the LDS to be kept up-to-date and be made publicly available, so that local communities and interested parties can keep track of Local Plan progress.
- 1.4 This LDS covers the period 2019-2021 and supersedes the Council's previous LDS published in July 2017. This LDS sets out an up-to-date timetable for the stages of the Local Plan 2036. This is set out in Appendix 1.

## FAREHAM LOCAL PLAN 2036

- 1.5 A new Fareham Local Plan 2036 is being produced to set the overall strategy for future development and growth in the Borough. It will include policies by which to determine planning applications and will allocate sites to meet housing and employment needs. This will cover the period 2011-2036 and, once adopted, replace the existing Core Strategy (Part 1) and Development Sites and Policies Local Plan (Part 2). While the new Local Plan will cover the entire Borough, at this stage it is not the intention to review the Welborne Plan (Part 3). Further information about the emerging Fareham Local Plan 2036 and the timetable for its production is available in Section 3 of this document.

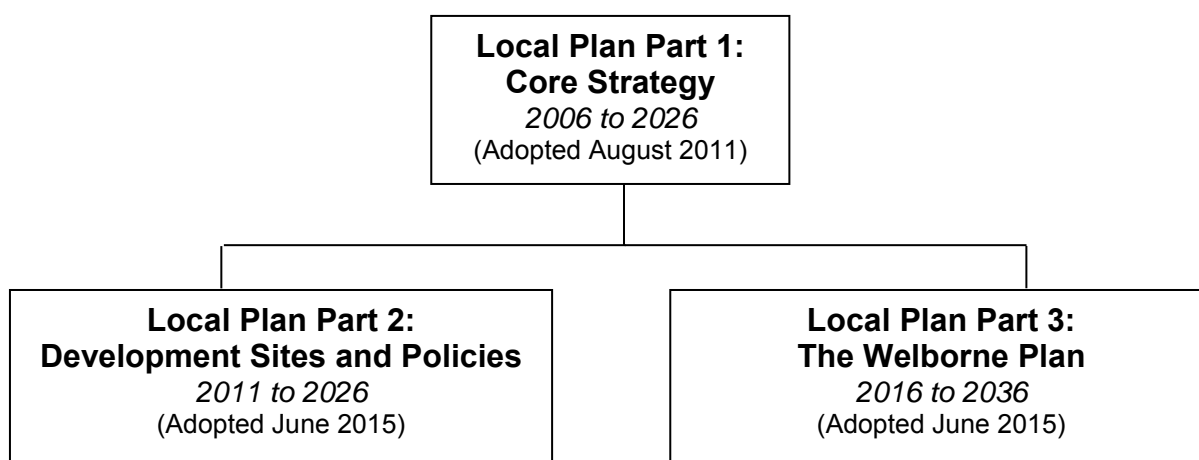
---

<sup>1</sup> Section 15 of the Planning and Compulsory Purchase Act (2004 (as amended by the Localism Act 2011) with further requirements and guidance set out in the Town and County Planning (Local Planning) (England) Regulations 2012.

## 2 Fareham's Development Plan Documents

### ADOPTED LOCAL PLAN

- 2.1 Local Plans set out a Local Planning Authority's planning strategy, policies and proposals and guide development decisions. The current adopted Fareham Borough Local Plan is combined of three parts, all of which have been through an independent public examination conducted by the Planning Inspectorate.
- 2.2 The diagram below illustrates the current hierarchy of the three Local Plan documents that comprise the adopted Fareham Local Plan.



- 2.3 Alongside this the Hampshire Minerals and Waste Plan (2013) also forms part of Fareham's Development Plan<sup>2</sup>. Should any neighbourhood plans be made, they will also form part of the development plan and apply to their relevant designated neighbourhood areas.
- 2.4 The three parts of the existing adopted Local Plan all apply to different geographical areas of the Borough;
- Local Plan Part 1 applies to the whole Borough;
  - Local Plan Part 2 applies to the whole Borough apart from Welborne;
  - Local Plan Part 3 applies only to Welborne.

### SUPPLEMENTARY PLANNING DOCUMENTS

- 2.5 Supplementary Planning Documents (SPDs) are typically produced to provide more detailed guidance on how a particular policy (or policies) should be implemented. SPDs are not subject to independent examination and the full timetables for the preparation of SPDs are not required to be included in the LDS.
- 2.6 To date the Council has adopted the following Supplementary Planning Documents:

<sup>2</sup> The Hampshire Minerals and Waste Plan is produced by Hampshire County Council and is available at: <http://documents.hants.gov.uk/mineralsandwaste/HampshireMineralsWastePlanADOPTED.pdf>  
For further information please contact [planningpolicy@fareham.gov.uk](mailto:planningpolicy@fareham.gov.uk)

- **Affordable Housing SPD** (adopted December 2005)  
This SPD provides guidance for developers, house builders and the public about the operation of Policy H10 (Affordable Housing of the Local Plan Review 2000. Although the policy has been replaced by CS18 in the Core Strategy of 2011. An updated SPD is currently in production which, when adopted, will accompany the formal withdrawal of the 2005 SPD.
- **Residential Car and Cycle Parking Standards** (adopted 2009).  
This document sets out the standards and key requirements that developers are expected to follow when providing parking for new residential developments.
- **Non-Residential Parking Standards SPD** (adopted September 2015)  
This SPD sets out the standards and key requirements for parking provision that developers will be expected to provide for new non-residential developments.
- **Design (Rest of Borough) SPD** (adopted December 2015)  
This SPD provides further visual guidance to Policy CS17: High Quality Design of the Core Strategy and sets out Fareham Borough Council's aspirations for high quality design to householders, developers and other interested parties. The guidance is intended to make the planning application and permission process clearer for all interested parties, particularly applicants.
- **Welborne Design Guidance SPD** (adopted January 2016)  
This SPD expands on the design principles in the Welborne Plan by explaining and illustrating what the Council expects in the design of Welborne. The Guidance is intended to be used by applicants in the preparation of planning applications for Welborne and by the Council to help assess planning applications at Welborne.
- **Planning Obligations SPD (excluding Welborne)** (adopted April 2016)  
This SPD sets out the mechanisms that will be used in mitigating the impacts of development as well as specific guidance on the different types of planning obligations and levels and type/tenure of affordable housing that may be sought.

## HAMPSHIRE MINERALS AND WASTE PLAN

- 2.7 The Hampshire Minerals and Waste Plan is the principal document for the management of minerals and waste in the administrative areas of the Hampshire Authorities and sets out the long term spatial vision and strategy for sustainable minerals and waste development in Hampshire up to 2030. The plan was adopted in October 2013 and forms part of the Borough's Development Plan, alongside the adopted Local Plan.

## NEIGHBOURHOOD DEVELOPMENT PLANS

- 2.8 Neighbourhood Development Plans (NDPs), once 'made' by the Local Planning Authority, form part of the Development Plan for the Borough. At the time of writing, there are no made NDPs in the Borough of Fareham, although Titchfield is at examination so approaching the final stages.

## **OTHER RELEVANT DOCUMENTS**

### **Authority Monitoring Report**

2.9 Authority Monitoring Reports (formerly Annual Monitoring Reports) have been produced by Fareham since 2005. Following the publication of the Localism Act 2011, there was no longer a requirement to send the monitoring report to the Secretary of State. The purpose of the Authority Monitoring Report (AMR) is established in legislation and should provide annual updates on the following:

- the timetable for local plan document preparation as set out in the Local Development Scheme;
- details of any policies in the current local plan which are not being implemented and the reason for this;
- details of any neighbourhood plans;
- information regarding Community Infrastructure Levy;
- information collected for monitoring purposes.

### **Statement of Community Involvement**

2.10 The Statement of Community Involvement (SCI) explains the different ways in which the Council will involve the local community in planning. It is intended to 'signpost' the opportunities for anyone wishing to make a contribution to planning for shaping Fareham's future. The SCI sets the standards and approach the Council takes to involve stakeholders and the community in the production of Local Development Documents as well as the handling of planning applications.

2.11 The progress of all documents within the Local Plan will be aided and informed by statutory periods of formal community involvement. As such, any consultation on a Local Plan, Supplementary Planning Document or a Planning Application will be carried out in accordance with an approved SCI.

2.12 The Council adopted a revised SCI in March 2017. This is available on the Council's website.

## 3 Fareham Local Plan 2036: Process and Preparation

### PROPOSED TIMETABLE

- 3.1 During the examinations of Local Plan Part 2 & Local Plan Part 3, the Council made a commitment to commence an early review of the Local Plan, and reached Draft Local Plan stage (Regulation 18) in Autumn 2017.
- 3.2 Since the July 2017 LDS was adopted there have been significant changes to national policy and guidance, particularly the 2018 National Planning Policy Framework and the calculation of housing need, therefore a decision was taken to reconsider the Local Plan process. This was announced at the November 2018 Executive. Importantly, amongst the many implications of the 2018 NPPF, the Council needs to revisit its development strategy and find additional housing allocations. These implications have warranted an amendment to the timetable for the development of the Fareham Local Plan 2036 through this Local Development Scheme.
- 3.3 The new LDS programme for the preparation and delivery of the Fareham Local Plan 2036 is set out in Table 1 below and is detailed in Appendix 1. In order to address how the Borough will meet the need for additional housing the Council will develop a preferred option for a Revised Development Strategy including additional site allocations which will then be merged with the contents of the Draft Local Plan 2017 to form the plan that will be published, consulted upon and submitted to Government.
- 3.4 The Fareham Local Plan 2036 is intended to cover the period up to 2036. It is intended to supersede the Core Strategy (Part 1) and the Development Sites and Policies Plan (Part 2). The Welborne Plan already runs until 2036 and as such it is not proposed to review this plan at this time. This will allow resources to focus on addressing the overall Borough requirements.
- 3.5 The new programme for the preparation and delivery of the Fareham Local Plan 2036 is set out in Table 1 below and in Appendix 1.

**Table 1: Fareham Local Plan 2036 Timetable**

<i>Autumn 2017</i>	<i>Consultation on Draft Local Plan</i>
Spring 2019	Consultation on 'Issues and Options'
Autumn/Winter 2019	Consultation on Revised Development Strategy and additional allocations
Spring 2020	Consultation on Publication Local Plan
Summer 2020	Submission of Plan to Secretary of State
Estimated	-Examination
Autumn/Winter 2020	
Early 2021	Adoption

- 3.6 The development of a new Local Plan to replace existing Parts 1 and 2 provides the Council with the opportunity to prepare a new Plan that is clearer, more concise and more engaging for local communities, which is based on up to date social, economic and environmental evidence, and is conformity with all recent new planning legislation,



policy, guidance and relevant case law. It will also address a new time horizon to 2036 which reflects current evidence on housing need and is consistent with the end date of the Welborne Plan.

### **DUTY TO CO-OPERATE**

- 3.7 The Council is legally obliged by section 33A(1) of the Planning & Compulsory Purchase Act 2004, (introduced through the Localism Act 2011) to demonstrate how it has co-operated with other authorities and statutory agencies in relation to cross boundary strategic matters and priorities. The 'Duty' is not a duty to agree, but every effort should be made to secure the necessary co-operation. Local Authorities produce a statement of compliance together with evidence of 'effective working' to present at Local Plan 'Examination', in order to demonstrate how they have complied with the Duty.
- 3.8 The main forum for joint working on strategic planning issues in South Hampshire is the Partnership for Urban South Hampshire (PUSH), of which Fareham Borough Council is a member. The PUSH Spatial Position Statement published in June 2016 was a product of this co-operative working and in line with the requirements in the previous NPPF. Since the 2018 NPPF and associated guidance has been issued, and in response the PUSH Joint Committee agreed to work together under the Duty to Cooperate to produce a Statements of Common Ground in October 2018. It is intended that this statement will cover relevant strategic issues and help facilitate each local planning authority's duty to cooperate when preparing its individual Local Plan.

### **EVIDENCE BASE**

- 3.9 In preparing the Local Plan, a range of 'evidence gathering' is undertaken to ensure a robust and credible evidence base for planning policies and proposals. Generally, this 'evidence' takes the form of research, surveys and technical studies on particular topics that are produced for the principal purpose of informing the Local Plan, in particular policies. A range of evidence studies are underway to inform the emerging Fareham Local Plan 2036 and will be made available at the relevant stages of plan preparation.

### **SUSTAINABILITY APPRAISAL**

- 3.10 All Local Plan documents are subject to on-going Sustainability Appraisal which informs the assessment and selection of options and outcomes. The Sustainability Appraisal must meet the requirements of the European Strategic Environmental Assessments (SEA) Directive (2201/42/EC). As such, the Sustainability Appraisal and Strategic Environmental Assessment (SEA) are an integral part of the Local Plan preparation process. A Scoping Report was published prior to production of the Draft Local Plan and then the Draft Local Plan was supported by a Sustainability Appraisal and Strategic Environmental Assessment in Autumn 2017. An iterative Sustainability Appraisal process will continue alongside local plan preparation and the relevant reports will be made available at the various stages of plan preparation.

### **HABITAT REGULATIONS ASSESSMENT**

- 3.11 Habitat Regulations Assessments (HRA) is a requirement of the Conservation of Habitats and Species Regulations 2010 (as amended 2011 and 2018). The

regulations will be addressed through the production of a Habitats Regulations Assessment – Screening Report for the Draft Plan, as undertaken in 2017, and a Habitats Regulations Assessment – Appropriate Assessment for the Publication Plan.

- 3.12 The HRA reports will assess the impacts of the Local Plan policies on sites and species designated under the European Directive (92/43/EEC The Habitats Directive). For the development of the Local Plan, the assessment is carried out in an iterative process as the HRA is, in turn used to inform the development of planning policies.
- 3.13 The sites and species designated under the Habitats Directive are also known as the 'Natura 2000' sites and include:
- Special Areas of Conservation (SAC)
  - Special Protection Areas (SPA)
  - Ramsar sites (which support internationally important wetland habitats listed under Ramsar Convention) are also included in the terminology 'Natura 2000'.

### **STRATEGIC HOUSING & EMPLOYMENT LAND AVAILABILITY ASSESSMENT (SHELAA)**

- 3.14 The NPPF requires Local Planning Authorities to prepare a Strategic Housing and Employment Land Availability Assessment (SHELAA) in support of a Local Plan. The purpose of the SHELAA is to identify developable land to meet the identified need for housing and employment over the Local Plan period. A new SHELAA will be published alongside the Draft Local Plan.
- 3.15 This will be the first-time housing and employment sites will be combined in one document. Previously, there were considered separately. Fareham's most recent Strategic Housing Land Availability Assessment (SHLAA) and Strategic Employment Land Availability Assessment (SELAA) were published in October 2017 in support of Draft Local Plan.

### **COMMUNITY INFRASTRUCTURE LEVY (CIL) CHARGING SCHEDULE**

- 3.16 Fareham has an adopted Community Infrastructure Levy (CIL) charging schedule which came into force on 1<sup>st</sup> May 2013, following independent examination.
- 3.17 The Council intends to review its charging schedule, in accordance with regulatory requirements as part of the review of the Local Plan. The timetable will be subject to proposed changes to the Regulations when they come in to force and the Council's website will be up-to-dated at the appropriate time.

## Appendix 1

### Timeline for preparing the Fareham Local Plan 2036 and the Authority Monitoring Reports

	2019					2020				2021
	Winter	Spring		Summer	Autumn	Winter	Spring	Summer	Autumn	Winter
<b>Fareham Local Plan Review 2036</b>	Preparation of Issues and Options	Issues & Options Consultation (Reg 18)	Preparation of Revised Development Strategy and additional allocations	Finalise Revised Development Strategy and additional allocations	Revised Development Strategy and additional allocations Consultation (Reg 18)	Preparation of Publication Plan	Publication Plan Consultation (Reg 19)	Submission of Plan to Secretary of State (Reg 22)	Examination (Reg 23, 24, 25)	Adoption (Reg 26)
<b>Authority Monitoring Report</b>	Preparation	Publish				Preparation	Publish			

## Glossary

---

**Authority Monitoring Report (AMR)** – a report on how the authority is performing with regard to meeting the timetables for the preparation of Local Plan documents and the performance of planning policies, with the identification of any remedial action to be taken if required.

**Community Infrastructure Levy (CIL)** - a planning charge that local planning authorities can impose on new developments in their area through the Community Infrastructure Levy Regulations 2010 that came into force on 6 April 2010. The money can be used to support development by funding infrastructure that has been identified by the Council and the local community.

**Development Plan** – the development plan sets out the parameters for all development in the Borough. It currently comprises the Local Plan (Parts 1, 2 and 3), and the Hampshire Minerals and Waste Plan. Following the production and programmed adoption of the new Fareham Local Plan 2036 it will comprise of the Fareham Local Plan 2036, the Welborne Plan (existing Part 3) and the Hampshire Minerals and Waste Plan.

**Evidence Base** - studies that are informed by the local community, national policies and background information. An evidence base is the evidence that supports planning documents.

**Habitat Regulations Assessment (HRA)** - is a requirement of the Conservation of Habitats and Species Regulations 2010. It is an assessment of the likely significant effects of the plan on the nature conservation interests of European-protected areas. It seeks to establish whether or not there will be any adverse effects on the ecological integrity of these protected areas as a direct result of the proposals in a plan.

**Local Development Document (LDD)** – Local Development Documents are defined by the Town and Country Planning (Local Planning) (England) Regulations 2012 and include Local Plans, Supplementary Planning Documents (SPDs), the Statement of Community Involvement (SCI) and the Authority Monitoring Report (AMR).

**Local Development Scheme (LDS)** (*this document*) - A public statement / timetable of the Borough Council's programme for the production of Local Development Documents such as the Local Plan 2036 and Authority Monitoring Report.

**Local Plan** – spatial planning documents that have development plan status. They cover a range of policy areas that will undergo a process of consultation and are subject to Sustainability Appraisal and independent examination.

**National Planning Policy Framework (NPPF)**<sup>3</sup> - sets out the Government's planning policies for England and how these are expected to be applied. It sets out the Government's

---

<sup>3</sup> The NPPF is accessed at:

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/6077/2116950.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/6077/2116950.pdf)

requirements for the planning system and provides a framework, within which local people and their councils can produce their own distinctive local and neighbourhood plans.

**Partnership for Urban South Hampshire - PUSH** is a voluntary partnership of the unitary authorities of Portsmouth, Southampton and Isle of Wight; Hampshire County Council and district authorities of Eastleigh, East Hampshire, Fareham, Gosport, Havant, New Forest, Test Valley and Winchester. It has been established to deliver sustainable, economic-led growth and regeneration in south Hampshire.

**Planning Practice Guidance (PPG)<sup>4</sup>** - produced by the government in March 2014, this replaces technical guidance that accompanied PPGs and PPSs.

**Regulations** - The regulations set out detailed requirements for the local planning authority to follow in carrying out their duties under the relevant Acts.

**Statement of Community Involvement (SCI)** – describes how the Council intends to involve the community in the preparation and review of planning documents. It also provides details of how the Council and developers should consult during the preparation and consideration of planning applications.

**Strategic Environmental Assessment (SEA)** – an internationally used term to describe the environmental assessment to be applied to plans, policies and programs to ensure a high level of protection of the environment. This is derived from European Directive 2001/42/EC.

**Supplementary Planning Document (SPD)** – Provides additional guidance and detail to development plan policies for a specific area or a specific topic but is not part of the development plan.

**Sustainability Appraisal (SA)** – An appraisal of the economic, social and environmental impacts of policies and proposals. It incorporates Strategic Environmental Assessment (SEA) – see below. The SA Scoping Report identifies the information needed for the appraisal, and describes the methodology for undertaking sustainability appraisal.

**Sustainable Development** – development that meets the needs of the present without compromising the ability of future generations to meet their own needs.

**Town & Country Planning (Local Planning) (England) Regulations 2012** - Regulations which set out the statutory requirements for preparing local plans.

---

<sup>4</sup> Planning Practice Guidance is accessed at: <http://planningguidance.planningportal.gov.uk/>