



Minutes of the Clean and Tidy Borough Overview Panel

*Minutes of a meeting held on 17 December 2003
at the Civic Offices, Fareham*

PRESENT: Councillor B Bayford
(Chairman)

Councillor Mrs M R Nadolski
(Vice-Chairman)

Councillors: J S Forrest, T G Knight and D J Norris

Also Present: Councillor: L Keeble

1. Minutes

It was AGREED that the minutes of the meeting of the Panel held on 21 October, 2003 be confirmed and signed as a correct record (attached - [ct-031021-m](#))

2. Public Open Space Working Group

The Panel considered a report by the Director of Leisure and Environment on the progress of five initiatives identified in the Public Open Space Working Group key option of the Action Plan and questions were answered thereon. (copy of report [ct-031217-r03-jke](#) circulated with agenda and appended to signed minutes).

It was AGREED:-

- (a) that the Panel fully supports and welcomes the changes taking place and that the report be received and noted;
- (b) that action in the “hotspots” areas identified be progressed and that priorities and policies be referred for consideration further at the Health and Environment Review Panel meeting to be held on 2 March, 2004; and
- (c) that the officers discuss further with Hampshire Highways the problems caused by restricted road access to various areas as a result of parking which prevents or obstructs street cleaning and refuse collection and that the feedback on the situation be monitored and reported to the Health and Environment Review Panel.

3. Enforcement

The Panel considered a report by the Director of Corporate and Community Strategy and the Chief Health and Regulatory Services Officer on the progress of four initiatives identified in the Environment key option of the Action Plan and questions were answered thereon. (copy of report [ct-031217-r04-jke](#) circulated with agenda and appended to signed minutes).

At the invitation of the Chairman, Councillor L Keeble, the Executive Member for Health and Environment joined the meeting and addressed the members on this matter

It was AGREED:-

- (a) that the report be received and noted;
- (b) that the continued development of appropriate liaison with the Police be endorsed;
- (c) that advance publicity take place prior to the introduction of the enforcement programme and investment in the use of local radio be considered to inform and alert the public of the policy and fixed penalties to be faced;
- (d) that a policy and programme be established with the enforcement team prioritising particular problem sites; and
- (e) that “hotspots” CCTV be covered by targets to assist in the operation of enforcement.

4. One Stop Shop

The Panel considered a report by the Director of Corporate and Community Strategy on the progress of seven initiatives identified in the One Stop Shop key option of the Action Plan and questions were answered thereon (copy of report [ct-031217-r05-jke](#) circulated with agenda and appended to signed minutes).

It was AGREED that the report be received and noted.

5. Policy Development

The Panel considered a report by the Director of Leisure on the progress of seven initiatives identified in the Policy Development key option of the Action Plan and questions were answered thereon (copy of report [ct-031217-r06-jke](#) circulated with agenda and appended to signed minutes).

It was AGREED:-

- (a) that the report be received and noted;
- (b) that officers organise a further report to be taken to Health and Environment Review Panel regarding chewing gum substance damage and the enforcement of this within the Borough and, in particular, the West Street and Market Quay areas;
- (c) that the use of street furniture for locating street name plates and the expansion of the introduction of more practical litter bins be further investigated by the officers for a future report to the Health and Environment Review Panel; and
- (d) that the overall performance of the operational aspects of "hotspots" be monitored and reported on a regular basis.

6. Performance Indicators

The Panel considered a report by the Director of Leisure and Environment concerning the new Best Value Performance Indicator BVPI 199 'Cleanliness of relevant land and highways' (copy report [ct-031217-r07-jke](#) circulated with agenda and appended to signed minutes).

It was AGREED:-

- (a) that the report be received and noted;
- (b) that updates be provided for members to monitor the 'act now' system and other related customer contact initiatives; and
- (c) that the street cleaning operation following Porchester Market and, in particular, the problem of vegetable litter, be referred to the Head of Estates for investigation and appropriate action.

7. Overview Panel – Work Programme 2003/2004

The Panel considered its Work Programme for the year 2003/2004 (copy of the current programme [ct-031217-r02-jke](#) circulated with agenda and appended to signed minutes).

It was AGREED:-

- (a) that the work programme be received and noted; and
- (b) that the work programme for the Clean and Tidy Borough Overview Panel be given consideration in future as a combined work programme to the Health and Environment Panel.
- (c) that the interest of Councillors Mrs Nadolski and Forrest in the Clean and Tidy Borough Review be acknowledged.

(The meeting started at 6:00pm
and ended at 7:25pm)