



Report to the Executive for Decision 6 December 2010

Portfolio:	Performance and Improvement
Subject:	Quarterly Performance Monitoring
Report of:	Director of Regulatory & Democratic Services
Strategy/Policy:	Performance Management
Corporate Objective:	A dynamic, prudent, progressive and best practice council

Purpose:

This is the second quarterly performance monitoring report for the year ended 31 March 2011, which forms part of the Council's performance management framework for elected members.

Executive summary:

This report provides a progress update for all corporate priority improvement actions as at September 2010. In the case of poor performance, the Executive might wish to refer the matter to the Scrutiny Board or appropriate regulatory committee for detailed investigation and identification of remedial action.

Recommendation:

That the Executive considers performance information detailed in this report and indicates whether any matter requires further investigation by the Scrutiny Board or a regulatory committee.

Reason:

To ensure that all Council services are effectively managed and focus on continuous improvement.

Cost of proposals:

No additional costs are associated with this report.

Appendix A: [Corporate Priority Action Plan - Progress Report](#)

Background papers:

Executive Briefing Paper

Date: 6 December 2010

Subject: Quarterly Performance Monitoring

Briefing by: Director of Regulatory & Democratic Services


Portfolio: Performance and Improvement

INTRODUCTION

1. This report provides a progress update for all corporate improvement actions that form the corporate priority action plan.
2. In the case of poor performance, the Executive might wish to refer the matter to the Scrutiny Board or appropriate regulatory committee for detailed scrutiny and identification of remedial action.

CORPORATE PRIORITY ACTION PLAN

3. The Executive approved a revised version of the Council's corporate vision and objectives at its meeting held on 8 January 2007. This included a new corporate priority action plan covering the next three to five years.
4. The action plan was subsequently reviewed by the Executive at its meetings in October 2008 and 2009.
5. The corporate priority action plan includes 45 improvement actions, 12 of which are deemed to be high priority. In accordance with the Council's performance management framework, progress updates for all high priority improvement actions are required to be reported to the Executive on a quarterly basis and all other improvements actions to be reported biannually.
6. Appendix A provides a progress update for all improvement actions and uses the following symbols to describe their current status:

	Complete
	In Progress – On Target
	In Progress – Some Delay
	In Progress – Significant Delay
	Late

FINANCIAL IMPLICATIONS

7. There are no additional costs associated with this report.

CONCLUSION

8. This report presents a progress update for all corporate priority improvement actions as at September 2010.

Reference Papers:

Reports to the Executive:

- Annual Review of Corporate Vision & Objectives - 6 October 2008
- Annual Review of Corporate Vision & Objectives - 12 October 2009