



FAREHAM BOROUGH COUNCIL

CIVIC OFFICES CIVIC WAY FAREHAM HAMPSHIRE

Minutes of the Health and Environment Overview Panel

*Minutes of a meeting held on 20 May 2003
at the Civic Offices, Fareham*

PRESENT:

Councillor B Bayford
(Chairman)

Councillor Mrs P M Bryant
(Vice-Chairman)

Councillors: Mrs R A Godrich, Miss C S Hester, T G Knight and D J Norris

Also present: Councillor L Keeble (minute 5)

1. MINUTES

RESOLVED that the minutes of the meeting of the Health and Environment Overview Panel held on 17 March 2003 be confirmed and signed as a correct record. ([he-030317-m](#)).

2. DECLARATION OF INTEREST

In accordance with Standing Orders and the Council's Code of Conduct, the following Member declared an interest in the matter indicated:

Councillor	Subject	Nature of Interest	Minute No.
T G Knight	SEERA Regional Waste Management Strategy – Consultation Draft	Deputy member, Project Integra Management Board	5

3. APPOINTMENT OF REPRESENTATIVES – CLEAN BOROUGH BEST VALUE SERVICE REVIEW TEAM

The Panel was reminded that the Council has approved a programme of Best Value service reviews which brings together the main services that contribute to the achievement of the Council's corporate aims and objectives. It has also been decided that member representatives from the appropriate overview panels will join officers on the review teams.

The Panel was requested to nominate two members to serve as representatives on the Clean Borough Best Value service review team in 2003/04. In accordance with the Council's policy, the representatives should be one from each of the two political groups on the Council (i.e. the Conservative group and the Liberal Democrat group). In 2002/2003 the representatives were Councillors Mrs R A Godrich and D C Savage. Additionally, during 2002/03 the Executive member for Health and Environment, Councillor L. Keeble, was appointed to the service review team.

It was AGREED that Councillors Mrs R A Godrich and D C Savage be reappointed to serve on the Clean Borough Best Value service review team in 2003/04.

4. CLEAN AND TIDY BOROUGH – PROGRESS UPDATE

The Panel considered a report by the Director of Corporate and Community Strategy on the progress of the Clean and Tidy Borough Review (copy of report [he-030520-r01-lpe](#) circulated with agenda and appended to signed minutes).

It was AGREED:-

- (a) that, with reference to the outline action plan currently being developed, the Executive be advised that the Panel considers Enforcement (as detailed in section e of the Appendix to the report) to be a key area and that it supports the requirement for £90,000 in the Revenue Budget for the establishment of a dedicated enforcement team;
- (b) that the outline action plan as detailed in the Appendix to the report be amended by incorporating point b.4 (Accessibility 24/7) as part of point b.2 (One Stop Approach to Visitors to the Civic Offices); and
- (c) that the Executive be advised at the Panel's concern at the estimate of £100,000 for the establishment of b.2

5. SEERA REGIONAL WASTE MANAGEMENT STRATEGY - CONSULTATION DRAFT

Councillor T G Knight declared a personal interest in this item as detailed in minute 2 above.

The Panel considered a report by the Director of Leisure and Environment on Consultation Draft of the Regional Waste Management Strategy published

5. Contd.

by the South-East England Regional Assembly (SEERA) (copy of report [he-030520-r02-sha](#) circulated with agenda and appended to signed minutes).

At the invitation of the Chairman, Councillor Keeble addressed the Panel during the consideration of this item.

It was AGREED:-

- (a) that the Executive be advised that the Panel considers that the selection of option 1, as detailed in paragraph 8 of the report, is the preferred option;
- (b) that the Executive be advised of the Panel's views on the future proposals, as detailed in paragraphs 21 – 25 of the report, as follows:-
 - paragraph 24 – this has planning implications in view of the large areas of concrete that would be required;
 - paragraph 25 – the Council would need to know the financial and resource implications first.

6. **NOISE POLICY**

The Panel considered a report by the Chief Health and Regulatory Services Officer on the Council's proposed noise policy (copy of report [he-030520-r03-gwh](#) circulated with agenda and appended to signed minutes).

It was AGREED:-

- (a) that the updated page 6 of the report as circulated at the meeting be noted;
- (b) that the following amendments be made:
 - Appendix C page 9 officers' guidance note about drainage – clarify advice about whether to contact Southern Water or a commercial company;
 - Appendix C page 9 officers' guidance note about unsound food – specify it relates to freezer breakdowns and include extra scenario;
 - Appendix D page 10 paragraph 2 – delete reference to elected member;
 - Appendix D page 16 paragraphs 37 and 39 – explain 'DAT';
 - Appendix D page 17 paragraph 46 – explain 'EH Ocella'; and
- (c) that, subject to the clarification of the points in (b) above, the draft noise policy as detailed in the report be recommended to the Executive for adoption.

7. PANEL WORK PROGRAMME

The Panel considered a report by the Chief Health and Regulatory Services Officer on the Work Programme for 2003/04 (copy of report [he-030520-r04-gwh](#) circulated with agenda and appended to signed minutes).

It was AGREED:-

- (a) that Review Best Value action plan for public conveniences be deleted from the Programme for 20 May 2003 and added to the Programme for 15 July 2003;
- (b) that Noise Policy be added to the Programme for 20 May 2003 and deleted from the Programme for 4 November 2003;
- (c) that SEERA Regional Waste Management Strategy – Consultation Draft be added to the Programme for 20 May 2003;
- (d) that Air Quality Review and Assessment be added to the Programme for 15 July 2003 and deleted from the Programme for 4 November 2003;
- (e) that the item ‘Social Inclusion Plans’ for 2 March 2004 be re-named ‘Corporate Equality Plans’;
- (f) that Commence Review of Burial Strategy be deleted from the Programme for 6 January 2004;
- (g) that the addition of the extra column to the Programme, showing (where appropriate) the date an item is to be considered by the Executive, be approved;
- (h) that the addition of a further column to the programme, to show how an item fits in with the Council’s aims and objectives, be approved;
- (i) that an item on the Peel Common Odour Forum be added to the Programme for 9 September 2003;
- (j) that an item on the NHS be added to the Programme for 9 September 2003;
- (k) that Woodland Burial be deleted from the Programme for 9 September 2003 and added to the Programme for 6 January 2004; and
- (l) that the Council be informed accordingly.

(copy of revised Programme attached as Appendix to the minutes)

(The meeting started at 6:00pm
and ended at 7:23pm)

HEALTH AND ENVIRONMENT OVERVIEW PANEL

DRAFT WORK PROGRAMME 2003/04

Provisional Date	Subject	Type of Item	Date to Executive
20 May 2003	<ul style="list-style-type: none"> • Initial endorsement of the Annual Work Programme for 2003/04 • SEERA Regional Waste Management Strategy - Consultation Draft • Noise Policy • Clean and Tidy Borough Review 	Programming Consultation Policy Review - update	 9 June 2003 4 August 2003
15 July 2003	<ul style="list-style-type: none"> • Health Promotion Review (Stage 1) • Infectious Disease • Dog Control • Clean and Tidy Borough Review (and to the Executive July 2003) • Ongoing review of the Work Programme • Review Best Value action plan for public conveniences • Air Quality Review and Assessment 	Review Arrangements Arrangements Review final report Review / Programming Review/Monitor Review	 4 August 2003 24 November 2003

Provisional Date	Subject	Type of Item	Date to Executive
9 September 2003	<ul style="list-style-type: none"> • Environmental Monitoring • Contaminated Land Inspection Strategy • Ongoing review of the Work Programme • Peel Common Odour Forum • National Health Service • Review of Recycling Plan • Ongoing review of the Work Programme 	<p>Arrangements</p> <p>Monitoring/ update</p> <p>Arrangements</p> <p>Update</p> <p>Arrangements/ Update</p> <p>Review – update</p> <p>Review / Programming</p>	27 October 2003
1 December 2003	<ul style="list-style-type: none"> • Service Plans and Revenue Budget 2004/05 	Consultation	15 December 2003
6 January 2004	<ul style="list-style-type: none"> • Food Safety Plan • Woodland Burial • Ongoing review of the Work Programme 	<p>Consultation</p> <p>Arrangements</p> <p>Review / Programming</p>	19 January 2004
2 March 2004	<ul style="list-style-type: none"> • Monitor progress on first year actions of Clean and Tidy Borough Review • Corporate Equality Plans • Health Promotion Review (Stage 2) • Ongoing review of the Work Programme 	<p>Monitoring</p> <p>Consultation</p> <p>Review - update</p> <p>Review / Programming</p>	

Reports on prosecutions reported to each panel meeting