



FAREHAM BOROUGH COUNCIL

CIVIC OFFICES CIVIC WAY FAREHAM HAMPSHIRE

Minutes of the Housing Overview Panel

*Minutes of a meeting held on 8 December 2003
at the Civic Offices, Fareham*

PRESENT:

Councillor M F Godrich
(Chairman)

Councillor Mrs M R Nadolski
(Vice-Chairman)

Councillors: Miss C S Hester, D J Norris, D L Steadman and Mrs K K Trott

Co-opted member: M A Prior

1. MINUTES

RESOLVED that the minutes of the meeting of the Housing Overview Panel held on 6 November 2003 be confirmed and signed as a correct record. ([ho-031106-m](#)).

2. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made announcements concerning the following matters:-

- (i) the proposed restructure of Housing into two departments;
- (ii) the prioritisation of bids to the Housing Corporation;
- (iii) Councillor E A Crouch;
- (iv) the programme of housing homeless families in accommodation other than Bed and Breakfast;

2. Contd.

- (v) the Gosport Road direct access hostel; and
- (vi) Decent Homes Standard progress.

3. LABURNUM ROAD, FAREHAM

Councillor Mrs Trott reported on a meeting held earlier in the day for local residents concerning the proposed accommodation to be constructed on a site at Laburnum Road, Fareham. The meeting had been arranged by Portsmouth Housing Association.

Councillor Mrs Trott reported on some of the concerns expressed at the meeting and the officers clarified the local authority definition of 'temporary accommodation' for members.

It was AGREED that the matter be noted.

4. HOUSING GENERAL FUND BUDGETS AND SERVICE PLANS 2004/05

The Panel considered a report by the Director of Housing and the Director of Finance and Resources on the Housing General Fund Budgets and Service Plans for 2004/05 (copy of report [ho-031208-r01-mli](#) circulated with agenda and appended to signed minutes).

Members received a presentation from the Chief Technical Accountant and the Chief Strategic Housing Officer illustrating elements of the report.

The Chairman invited the Panel to consider the following proposal:

'The Base Budgets for 2003/04 and 2004/05 and the change in charging rent rebates to the General Fund have been examined and discussed together with Appendix A, The estimates of Income and Expenditure, Appendix B, The Service Plans for 2004/05 citing the Corporate Objectives, Achievements and Improvements, and Appendix C, showing the Best Value Performance Indicators and Local Performance Indicators.

The Housing Overview Panel, having considered Appendices A, B and C, requests that the Director of Finance and Resources recommends approval of these matters to the Executive at the 15 December meeting.

Further, it is recommended that the Executive agree to the sum of £20,000 for the Private Sector Housing Condition Survey being carried forward from 2003/04 to 2004/05.'

Following discussion, it was

AGREED:-

- (a) that the Executive be recommended to agree that the sum of £20,000 for the Private Sector Housing Condition Survey be carried forward from 2003/04 to 2004/05;

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- (b) that the service plans as detailed in Appendix B to the report be recommended to the Executive for approval;
- (c) that the performance indicators as detailed in Appendix C to the report be recommended to the Executive for approval; and
- (d) that no recommendation be made to the Executive in relation to the Housing General Fund Budgets, as detailed in Appendix A to the report (with three members voting against and three in favour of recommending them to the Executive for approval).

5. HOUSING STOCK OPTIONS PROJECT GROUP

The Panel considered a report by the Director of Housing on the proposed establishment of a Housing Stock Options Project Group (copy of report [ho-031208-r02-dbl](#) circulated with agenda and appended to signed minutes).

AGREED:-

- (a) that the Housing Overview Panel wishes to advise the Executive that it has established the membership of the Project Group as follows:

4 Councillors

(2 representing the Conservative Group: the Executive Member for Housing and the Chairman of the Housing Overview/Review Panel; 2 representing the Liberal Democrat Group: Councillors Mrs Trott and Miss Hester);

+ 2 deputies (1 C, 1 LD);

1 Co-opted member – Mr Prior;

4 Tenants and 1 Leaseholder

(to be appointed initially by Fareham Tenants' and Leaseholders' Borough Panel);

+ 1 deputy;

2 Staff

(1 representing manual staff and 1 representing office/sheltered housing staff);

+ 2 deputies

(1 representing manual staff and 1 representing office/sheltered housing staff);

- (b) that arrangements be made for the tenant/leaseholder representatives initially appointed by Fareham Tenants' and

5. Contd.

Leaseholders' Borough Panel to be notified to tenants and leaseholders in the Borough;

- (c) that the tenant/leaseholder representatives appointed by the Fareham Tenants' and Leaseholders' Borough Panel continue to act until any alternative means of appointing representatives may be devised; and
- (d) that the first meeting of the Housing Stock Options Project Group be held on Monday 12 January 2004 at 6pm.

6. CONTRACT TENDERING

In response to an enquiry, members were advised of the current situation with regard to the administration of the General Cleaning and Window Cleaning Contract. Some consideration was given to the contract tendering process generally and it was

AGREED that if any members have specific ideas to do with the letting of contracts they be requested to inform the Director of Housing so that he can forward them to the appropriate officers.

(The meeting started at 6:00pm
and ended at 7:58pm)