



# FAREHAM BOROUGH COUNCIL

CIVIC OFFICES CIVIC WAY FAREHAM HAMPSHIRE

## Minutes of the Leisure Overview Panel

*Minutes of a meeting held on 28 May 2003  
at the Civic Offices, Fareham*

**PRESENT:**

T G Knight  
(Chairman)

J V Bryant  
(Vice-Chairman)

**Councillors:** Mrs J M Eastman, J S Forrest, Mrs R A Godrich (deputising for Mrs M E Ellerton), Mrs M R Nadolski and R H Price

**Also Present** Councillors: F G Devonshire, Mrs C L A Hockley (Executive Member for Leisure) and H W L Pritchard.

**1. APOLOGY FOR ABSENCE**

An apology for absence was received from Councillor Mrs M E Ellerton.

**2. MINUTES**

RESOLVED that the minutes of the meeting of the Leisure Overview Panel held on 19 March 2003 be confirmed and signed as a correct record ([le-030319-m](#)).

**3. DECLARATIONS OF INTEREST**

In accordance with Standing Orders and the Council's Code of Conduct, Councillor J V Bryant declared a personal interest in item 8, Review of Westbury Manor Museum (Hampshire County Council representative on Fareham Museum Joint Management Committee).

#### 4. CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised the Panel that both himself and Councillor Mrs C L A Hockley (Executive Member for Leisure), had been invited to take part in a tour of the Borough, arranged by Hampshire County Council Youth Service, on 27 March 2003. The purpose of the tour was to look at various recreational / leisure facilities for young people in the Borough.

It was AGREED that the Director of Leisure and Environment arrange with Hampshire County Council Youth Service a further tour of the Borough, to take place in an afternoon, on a date to be determined.

#### 5. DEPUTATIONS

The Panel received a deputation from the following person who addressed members on the item indicated :-

Deputation	Subject	Minute
Mr D Mosley (for Fareham Heathens Rugby Football Club)	Cams Alders Sports Ground Proposed Deed of Variation	7

#### 6. PRESENTATION – CAMS ALDERS SPORTS GROUND

The Panel received a presentation from Mr Mick Patterson, Head of Parks, Open Spaces and Amenities and Mr Charlie Read, Sports and Arts Development Officer, on the future proposals for Cams Alders Recreation Ground. Members were advised that the existing sports facilities comprised of the following:-

- Football Stadium
- Indoor Bowls Centre
- Two Community Football Pitches
- Two Rugby Pitches (One Floodlit)
- Grass and Artificial Cricket Pitch

Other features on the site comprised of a play area, two car parks, two Sites of Importance for Nature Conservation (SINC) and a “new” access road. The sports clubs who use the site included Fareham Town Football Club, Fareham Heathens Rugby Football Club, Palmerston Indoor Bowls Club, Park Sports Cricket Club, Porchester Cricket Club, Solent Football League and local junior clubs. Mr Patterson outlined the future proposals for the site which were:-

- ( i ) A home for the Rainbow Centre
- ( ii ) A Rapid Light Transport Terminal

Members were informed that the site is designated as open space with leisure facilities on it, as opposed to a purpose built recreation ground. Mr Patterson agreed that, as had been mentioned by the depute referred in Minute 5 above, there is a particular problem with drainage on the site causing pitches to be water logged for a number of weeks in a season and thereby unplayable.

The Panel was further informed about the results of the public consultation exercise, which had been undertaken in March 2003, regarding future proposals for the site.. Reference was made to the findings of the public consultation exercise which had been detailed in Appendices B and C attached to the report. It was noted that, as part of the consultation process, individual meetings had taken place with Fareham Town Football Club, Fareham Heathens Rugby Football Club and Palmerston Indoor Bowls Club. Mr Patterson stated that the issues to be considered by the Panel were identified as:-

- Extending the Fareham Town Football Club lease to include the northern part of the site
- Consider the future of the southern part of the site
- Develop partnerships
- Retain existing sports

## **7. CAMS ALDERS SPORTS GROUND – PROPOSED DEED OF VARIATION**

The Panel considered a report by the Director of Leisure and Environment regarding proposals relating to the lease held by Fareham Town Football Club at Cams Alders Sports Ground (copy of report [le-030528-r03-cre](#) circulated with agenda and appended to signed minutes).

At the invitation of the Chairman, the Panel was addressed by representatives of Fareham Town Football Club, Mr Bob Ralls, (Chairman) and Mr Malcolm Harper, (Club Secretary). A summary of the views expressed by the representatives were as follows:-

- Fareham Town Football Club is committed to partnership working with Fareham Borough Council and other sports related organisations and has been in consultation with the Council regarding proposals for the future of the Cams Alders site for the last two years.
- The Club is committed to the creation of a quality stadium and associated facilities which would offer opportunities for all within the local community and to the development of Fareham Town Football Club to the highest level within the league.
- One of the Club's priorities is to enable all young people in the community to have the opportunity to develop football skills and promote equality of opportunity.
- The Club has been in consultation with a number of groups who use the site and it is generally felt by all groups that the facilities should be developed for the benefit of the community as a whole.
- Fareham Town Football Club supports the proposals contained in the report.

Arising from members' questions, the Panel discussed a number of issues relating to the proposed changes to the Football Club's existing lease. These were; the proposed arrangements for the Football Club to administer pitch lettings; arrangements for grounds maintenance and some aspects relating to the terms of the lease. It was noted that many of the public's comments contained in Appendix C of the report, indicated that facilities for young people should feature in the proposals for the site's future, a view which the Panel supported.

It was AGREED:-

- ( i ) that the principle of the proposal (described in paragraphs 8 to 20 of the report), for Fareham Town Football Club to extend its existing lease to include the northern part of the Cams Alders site, be supported;
- ( ii ) that the use of the site remain as at present, with consideration being given to improving the condition of the pitches as regards to drainage;
- ( iii ) that partnership arrangements be progressed in respect of the lease for the southern part of the site; and
- ( iv ) that any proposals for the southern part of the site as referred to in (iii) above be considered at a future meeting of the Panel.

## **8. WESTBURY MANOR MUSEUM – STAGE TWO REVIEW**

The Panel considered a report by the Director of Leisure and Environment which invited the Panel's views and comments on the outcome of the review of Westbury Manor Museum (copy of report [le-030528-ro6-swo](#), circulated with agenda and appended to signed minutes). At the invitation of the Chairman, Mr Chris Edwards, Principal Museum Officer (Operations), Hampshire County Council, and Ms Julie Biddlecombe, Curator of Westbury Manor Museum answered questions from the Panel. Councillor Mrs C L A Hockley addressed the Panel on this matter and also declared a personal interest in that she is the Chairman of Fareham Museum Joint Management Committee.

Members were informed that a report on the outcome of the review of Westbury Manor Museum would be considered by the Executive at the meeting on 9 June 2003, earlier than had been anticipated.

The Panel was referred to the minutes of the Fareham Museum Joint Management Committee meeting held on 14 May 2003, which had been circulated to members in advance of the meeting (copy appended to signed minutes). In particular, reference was made to the proposed amendments to the Action Plan which had been discussed by the Joint Management Committee. During the course of discussion, the Panel considered the implications of the Disability Discrimination Act in relation to access requirements at the Museum, and the situation with regard to the museum garden. Regarding the museum garden, concerns were expressed about the

problems of vandalism; public accessibility; it's effective use and, in terms of the Action Plan, the fact that the priority level for the garden had been amended from medium to low priority. The Panel was informed that Westbury Manor Museum garden is public open space owned by Fareham Borough Council and which is required to be accessible to the public. The Director of Leisure and Environment indicated that the Council is considering the re-positioning of one of the Council's CCTV cameras to address security issues in the Museum garden. In response to an enquiry about security, the Panel was informed that whilst the gates to the garden are locked each evening, no measures can be taken to additionally secure the walls of the garden because their historical importance means they must be retained unchanged.

Following further discussion it was AGREED that the Executive be advised that in the Panel's view :-

- i) the Leisure Overview Panel supports the proposals in the report including the following amendments as proposed by the Museum Joint Management Committee :

Paragraph 4 – after “headquarters”, insert “of the Museum Service”.

Paragraph 7 (e) – after “transfer of”, insert “some”.

Paragraph 16 (e) – after “transfer of “, insert “some”.

Paragraph 17 – delete last sentence.

Paragraph 62 – substitute the word “limited” for “not many”.

Paragraph 77 – substitute the word “aims” for “ambitions”.

Paragraph 77 – add additional sentence “The Joint Management Committee will undertake to monitor progress on the action plan at every meeting.

- (ii) The Leisure Overview Panel supports the Action Plan for Westbury Manor Museum, as amended by the Museum Joint Management Committee; subject to the priority for -“Consideration of the museum garden as museum experience” -being moved from low to medium priority (copy of the agreed amended Action Plan attached).
- (iii) the Fareham Museum Joint Management Committee be thanked for their co-operation in the review process; and
- (iv) the Joint Management Committee continue to progress the review of Westbury Manor Museum until the proposed implementation of the Discovery Centre; any significant changes to be reported to the Leisure Overview Panel as they arise.

## 9. HUNTS POND ROAD RECREATION GROUND – CHANGING FACILITIES

The Panel considered a report by the Director of Leisure and Environment regarding the changing facilities located at Hunts Pond Road Recreation Ground (copy of report [le-030528-ro7-cre](#) circulated with agenda and appended to signed minutes). In addition, Mr Charlie Read, Sports and Arts Development Officer gave a brief presentation to the Panel which illustrated the poor condition of the changing facilities.

The Panel considered the options detailed in paragraph 18 of the report. In response to an enquiry regarding the timetable for a decision from Hampshire County Council about the future of the site, members were referred to the response received from the County Council as reproduced in paragraph 13. In considering this matter, the view was expressed that user groups of the pitches at the recreation ground might be encouraged to work with Fareham Borough Council in urging the County Council to provide more information about the site's future. In response to an enquiry concerning the availability of other open space within the area, the Panel was informed that there was limited open space other than at Hook Recreation Ground. It was the general view that Hunts Pond Road Recreation Ground should be retained as an area of open space.

It was AGREED that the Executive be advised that in the Panel's view :-

- (i) Option (b) be supported, i.e. remove the Portacabins and continue to offer the site for sport without changing facilities but at a reduction in fees;
- (ii) The Executive Member for Leisure (Councillor Mrs C L A Hockley) be requested to write to Hampshire County Council to support the retention of the open space for provision of sport (and thereby the need for changing facilities); and
- (iii) User groups be encouraged to also write to Hampshire County Council on the same lines as detailed in (ii) above.

## 10. APPOINTMENTS TO OTHER BODIES FOR 2003/3004

It was AGREED that the representatives on the Genesis Centre Review Group for 2003/2004 would be:

Councillor Mrs M E Ellerton, Councillor Mrs R A Godrich, Councillor Mrs J M Eastman and Councillor Mrs M R Nadolski.

Deputies : Councillor J S Forrest  
Councillor T G Knight

**11. WORK PROGRAMME 2003/2004**  
(Minute 13 of 19 March 2003 refers)

The Committee considered a report by the Director of Leisure and Environment regarding the Panel's Work Programme for 2003/2004 (copy of report [le-030528-r05-jke](#), circulated with agenda and appended to signed minutes). Members were referred to Appendix B attached to the report, (revised draft Work Programme), incorporating amendments described in the report.

It was AGREED:-

- (i) that the item on Hammond Hall be not deleted from the Work Programme, but be provisionally added to the Work Programme for the meeting on 17 September 2003;
- (ii) that subject to (i) above, the attached agreed revised Work Programme for 2003/2004 be approved; and
- (iii) that the Council be informed accordingly.

(The meeting started at 6.00 pm  
and ended at 8.40 pm)

**LEISURE OVERVIEW PANEL REVISED DRAFT WORK PROGRAMME 2003/04  
AS AGREED AT 28 MAY 2003 PANEL MEETING**

<b>Provisional Date</b>	<b>Subject</b>	<b>Type of Item</b>
28 May 2003	<ul style="list-style-type: none"> <li>• Presentation</li> <li>• Westbury Manor Museum</li> <li>• Cams Alders Recreation Ground</li> <li>• Hunts Pond Road Changing Facilities</li> <li>• Initial endorsement of the Annual Work Programme for 2003/04</li> </ul>	Review  Consultation  Programming
23 July 2003	<ul style="list-style-type: none"> <li>• Presentation (Seafield Park)</li> <li>• Seafield Park</li> <li>• Henry Cort School – community football project</li> <li>• Foreshore Recreation (including beach and river use)</li> <li>• Allotment Road – lease of grounds</li> <li>• Toon Cup</li> <li>• Ongoing review of the Work Programme</li> </ul>	Review  Consultation  Monitoring
17 September 2003	<ul style="list-style-type: none"> <li>• Presentation (Floral bedding and sponsorship displays within the Borough)</li> <li>• Hammond Hall</li> <li>• Community Schools Review</li> <li>• Development of Partnerships</li> <li>• Genesis Development Plan</li> <li>• Management of Tennis courts</li> <li>• On going revision of the Work Programme</li> </ul>	Monitoring Review  Monitoring
12 November 2003	<ul style="list-style-type: none"> <li>• Presentation</li> <li>• Artificial Turf Pitches (ATP's)</li> <li>• Wicor Recreation Ground - boiler</li> <li>• Ongoing revision of the Work Programme</li> </ul>	Review  Monitoring

Provisional Date	Subject	Type of Item
10 December 2003	<ul style="list-style-type: none"> <li>• Draft Budget and Service Plans 2004/05</li> <li>• <b>(Restricted Agenda)</b></li> </ul>	Consultation
14 January 2004	<ul style="list-style-type: none"> <li>• Presentation</li> <li>• Preliminary review of the Annual Work Programme</li> <li>• Sports Development</li> </ul>	Review
3 March 2004	<ul style="list-style-type: none"> <li>• Presentation</li> <li>• Corporate Equality Plan</li> </ul>	Review
		Review of Programme

**ACTION PLAN FOR WESTBURY MANOR MUSEUM AS AGREED AT LEISURE OVERVIEW PANEL MEETING ON 28 MAY 2003**

<b>Ambition</b>	<b>Priority</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>
Undertake an needs analysis and consultation exercise	High	x-----x				
Produce clear vision, aims & objectives for the future Museum service	High	x-----x				
Production of a development plan for the museum – linked into Discover Centre agenda	High	x-----x				
Seek funding and /or sponsorship for improvements to Museum	High	x-----	-----	-----	-----	-----x
Ensure compliance with DDA regulations	High	x-----	-----x			
Investigate relocation of TIC to another Town Centre location	High	x-----	-----x			
Presentation to Leisure Overview Panel and Executive on the Discovery Centre Concept and progress being made	Medium		x-----x			
Investigate the possibility of better integration into the townscape. (deletion of 'by removing the railings at the front of Museum'.)	Low			x-----	-----x	
Creation of a flexible community room that can be accessed outside the normal opening hours of the Museum	High		x-----	-----x		
Increase volunteer numbers ('friends') to assist with various tasks	Medium	x-----	-----	-----	-----	-----x
Introduction of ICT systems to enable greater access to museum collections. (deletion of 'Internet access and video conferencing'.)	Low			x-----	-----x	
Consider the museum garden as a future integral part of the museum experience	Medium			x-----	-----x	
Implementation of the Discovery Centre concept with HCC	Medium <sup>1</sup>	x-----	-----	-----	-----	-----x
Change the name of the Museum	Low				x-----	-----x

Medium<sup>1</sup> – Only considered to be of medium priority because of where Fareham is positioned on the County Council's action plan for Discovery Centres.