



# FAREHAM BOROUGH COUNCIL

CIVIC OFFICES CIVIC WAY FAREHAM HAMPSHIRE

## Minutes of the Leisure Overview Panel

*Minutes of a meeting held on 10 December 2003  
at the Civic Offices, Fareham*

### PRESENT:

Councillor T G Knight  
(Chairman)

Councillor J V Bryant  
(Vice-Chairman)

**Councillors:** Mrs J M Eastman, Mrs R A Godrich (deputising for Mrs M E Ellerton), J S Forrest, Mrs M R Nadolski and R H Price

**Also Present** Councillor S R Clark

### 1. APOLOGY FOR ABSENCE

An apology for absence was received from Councillor Mrs M E Ellerton.

### 2. MINUTES

RESOLVED that the minutes of the meeting of the Leisure Overview Panel held on 12 November 2003 be confirmed and signed as a correct record.  
([le-030917-m](#)).

### 3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made an announcement on the following matters:-

- (i) Visit to Fareham Leisure Centre (see minute 6 (ii) below);
- (ii) Hampshire County Council Countryside Service have served notice, in November 2003, for the removal of both sets of gates across footpath number 69 at Newlands Farm, Stubbington;
- (iii) Work is under way on the project, initiated by the Fareham Access Group, which aims to develop an accessible path along the Portchester coastline

from Delme to Portchester Castle. At present, work is focussing on phase 1 which will cover the section from Delme to Wicor around the Cams Hall Golf Course.

- (iv) It was 100 years today that Sir William Randal Cremer (a well known Fareham resident) won the Nobel Prize for Peace.

#### **4. DECLARATIONS OF INTEREST**

In accordance with Standing Orders and the Council's Code of Conduct, Councillor Price declared a prejudicial interest in Minute 5 (Budget Report and Service Plans 2004/5, insofar as they related to Allotments (as an allotment holder). He undertook to leave the room and take no part in the discussion or voting thereon should the specific matter of Allotments be considered by the Panel.

#### **5. REVENUE BUDGET AND SERVICE PERFORMANCE PLANS 2004/2005**

The Panel considered a report by the Director of Leisure and Environment and the Director of Finance and Resources on the Revenue Budget and Service Performance Plans for 2004/2005 (copy of report [031210-r01-sha](#) circulated with agenda and appended to signed minutes).

Members received a presentation from the Head of Strategic Finance and the Head of Strategy for Leisure and Environment which illustrated elements of the report. Officers answered a number of questions from Panel members concerning various matters referred to in the report, principally:

- allocation of Grounds Maintenance DSO surplus;
- budget relating to foreshore (beach hut rents);
- employee costs under various service budget headings;
- inclusion of expenditure arising from vandals (shown in Premises-Related expenditure;
- budget guidelines (referred to in paragraph 19 of the report);
- Supplies and Services expenditure particularly as they relate to Community Centres, Community Parks and Open Spaces, Community Schools and Countryside Recreation and Management;
- Expenditure on Arts and Sports Development;
- Future of Fareham Leisure Centre as an IQL (Institute of Qualified Lifeguards), Training Centre of Excellence for Lifeguard Training in light of the proposed transfer of the Leisure Centre to a Leisure Trust;
- Parks and Open Spaces Service Plan 2004/2005 – (Service Improvements). Concern was expressed about the following bullet points under this heading;
  - Inventory of seats, benches and bins
  - New signage on open spaces and play areas
  - Introduction of performance measures
  - Repair and maintenance may be constrained by budget

It was the general view that members would wish to see a more detailed breakdown of costs for each individual service (specific reference was made to Fareham Leisure Centre) and a more detailed explanation of what is covered in the headings particularly: Premises – Related Expenditure; Supplies and Services; Internal Support. A proposal by Councillor Forrest that there be a performance indicator for play areas was considered and it was agreed that this matter would be investigated by officers and reported back to members at a future date.

Following detailed discussion the Panel AGREED that the Executive be advised:

- (i) that the Panel requests the Executive to provide a breakdown of the cost of vandalism in reports arising from the work undertaken by the new Vandalism Task Force;
- (ii) that it be recommended to the Executive that the figure of £38,900 for Supplies and Services (Community Parks and Open Spaces) be increased to £45,000; (Voting: 5 for; 2 against);
- (iii) that the Executive note the Panel's concerns regarding the small amounts allowed for in the budget for expenditure on Arts Development and Sports Development and note the Panel's request that this be given further consideration in the future;
- (iv) that the final bullet point in the section - Service Improvements (Parks and Open Spaces) be amended to "Repair and Maintenance (may be constrained by budget)";
- (v) that officers be thanked for their presentation;
- (vi) that the Revenue Budget for 2004/2005 be recommended to the Executive for approval subject to the comments in (ii) and (iii) above; and
- (vii) that, subject to the amendment set out in (iv) above, the Service Plans for 2004/2005 be recommended to the Executive for approval.

## **6. OVERVIEW PANEL – WORK PROGRAMME**

The Panel reviewed its Work Programme for the year 2003/2004 (copy of report [le-031210-r02 ike](#) circulated with the agenda and appended to signed minutes). The Director of Leisure and Environment advised members that arising from the new arrangements for overview and scrutiny, amendments are required to the Review Panel's proposed Work Programme for the meetings on 13 January 2004 and 3 March 2004 to include the following items:-

- (i) Youth Strategy Action Plan – Relevant updates from (a) Housing and (b) Planning and Transportation – transfer from Scrutiny Board (15 January 2004) to Leisure and Community Panel (14 January 2004)
- (ii) Closed Circuit Television – Briefing Report –transfer from Scrutiny Board (15 January 2004) to Leisure and Community Panel (14 January 2004).

- (iii) Community Grants Programme – Fast Track Small Grants Approvals – transfer from Scrutiny Board (11 March 2004) to Leisure and Community Panel.

In addition, the Panel were asked to consider a report by the Director of Finance and Resources regarding the Leisure Centre Transfer – Evaluation Requirements, to enable member's views to be forwarded to the Executive who are to decide on the matter at the meeting on 19 January 2004. At the suggestion of the Chairman, the Panel agreed to make a visit to the Leisure Centre on 14 January 2004, (prior to the commencement of the meeting). It was proposed that members meet at the Civic Offices at 5.00 pm. Transport to the Leisure Centre would be arranged.

As a consequence, of the matters referred to above, a number of further revisions were proposed to the Panel's Work Programme for the remainder of 2003/2004, and a copy of a proposed revised Work Programme was circulated at the meeting. It was noted that because of the extension to the current municipal year, (to 17 June 2004), an additional meeting of the Panel, scheduled for 28 April 2004, needed to be taken into account. A suggestion that an item on Play Areas within the Borough be added to the list of other matters to be considered at a future meeting was agreed.

It was the Panel's view that for the remainder of 2003/2004, the proposed Work Programme would be as follows:-

**(i) PROPOSED WORK PROGRAMME – JANUARY TO JULY 2004**

14 January 2004	<ul style="list-style-type: none"> <li>• Youth Strategy Action Plan – Update from Planning and Transportation</li> <li>• Youth Strategy Action Plan – Update from Housing</li> <li>• Leisure Centre Transfer Evaluation Criteria</li> <li>• Future proposals for Closed Circuit Television (CCTV)</li> <li>• On-going review of the Work programme</li> </ul>
3 March 2004	<ul style="list-style-type: none"> <li>• Genesis Youth Centre Review</li> <li>• Community Grants Programme – Fast Track Small Grants</li> <li>• Corporate Equality Plan</li> <li>• Sarisbury ACC – lease of Allotment Road Recreation Ground</li> <li>• Wicor Recreation Ground - Boiler</li> <li>• Management of Tennis Courts</li> <li>• Preliminary review of the Annual Work Programme</li> </ul>
28 April 2004	<ul style="list-style-type: none"> <li>• Presentation (Foreshore flora/fauna)</li> <li>• Foreshore Recreation (including beach and river use)</li> <li>• Review of the Annual Work Programme and Draft for 2004/05</li> </ul>

**Other matters to be considered**

- a) Hammond Hall – (to be considered at future meeting as agreed between the Chairman and the Director of Leisure and Environment)
  - b) Leasing arrangements for Cams Alders Site
  - c) The presentation and report on Development Partnerships is to be considered at a future meeting (as agreed between the Chairman and the Director of Leisure and Environment).
  - d) The presentation and report on Review of Community Centres to be included in 2005/06 programme.
  - e) Final proposals for the re-location of Fareham Community Centre.
  - f) Community Schools Review to be included in June 2004 Agenda.
  - g) Play Areas within the Borough
- (ii) It was AGREED that members of the Leisure and Community Review Panel. would visit Fareham Leisure Centre on Wednesday 14 January 2004 (immediately prior to the commencement of the meeting). Details of the arrangements for the visit would be notified to Panel members in due course.

(The meeting started at 6:00pm  
and ended at 8.40 pm )