



FAREHAM BOROUGH COUNCIL

CIVIC OFFICES CIVIC WAY FAREHAM HAMPSHIRE

Minutes of the Planning and Transportation Overview Panel

*Minutes of a meeting held on 22 July 2003
at the Civic Offices, Fareham*

PRESENT:

Mrs D R Harrison
(Chairman)

Mrs R A Godrich
(Vice-Chairman)

Councillors: B Bayford, P J Davies, D A Leonard, D C S Swanbrow and Mrs K K Trott

Co-opted Member Mr N J Walker

Also Present: Councillors J S Forrest and A Mandry

1. MINUTES

It was AGREED that the minutes of the meeting of the Planning and Transportation Overview Panel held on 27 May 2003 be confirmed and signed as a correct record ([pt-030527-m](#)).

2. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made the following announcements:-

- (i) Referring to item 6 on the agenda, the Panel was informed that Mr Mike Smith, Operations Director of First Bus Company had been unable to attend this meeting to address members on the issue of bus services in Fareham. Arrangements would now be made for Mr Smith to attend either the Panel meeting scheduled for 16 September 2003 or the meeting scheduled for 11 November 2003.

- (ii) British Telecom had consulted the Borough Council regarding a proposal to remove the public telephone box outside 59, Highlands Road, Fareham. Jeff Williams, Director of Planning and Transportation advised that in an effort to reduce costs, BT has undertaken a programme of removing telephone boxes where usage is low. Since there is another public telephone box located in Highlands Road it was not felt that there were any sustainable grounds for objection.

The Panel AGREED that no objection be raised to the removal of the telephone box outside 59, Highlands Road, Fareham.

3. PRESENTATION - TRAFFIC MANAGEMENT

The Panel received a presentation from Mr Andy Viccars, Head of Transportation and Engineering and Mrs Sandra Hill, Principal Engineer, on the subject of Traffic Management.

Initially, Mr A Viccars described the partnership between Hampshire County Council, (which has overall responsibility for traffic management), Hampshire Highways, (which deals with all highway maintenance) and Fareham Borough Council, (which carries out traffic management under an agency agreement). He went on to explain that principally Traffic Management covered:-

- Traffic Investigations
- Traffic Regulation Orders
- Traffic Calming Schemes
- Disabled Parking Bays

In addition, advice is given to the planning authority on highways issues and traffic management covers other matters such as HGV restrictions, bus lanes and clearways, road closures, pedestrian crossings, residents parking schemes, cycle routes etc.

Mr Viccars informed members of the processes of Traffic Investigations, and a copy of the Programme of Design and Traffic Investigations 2003/04, (Completed and Progressing), was circulated together with the supplementary Schedule of Schemes and Traffic Investigations Pool List. Mrs Hill then continued with details of Traffic Regulation Orders (TRO's) and emphasised the need for these to be prioritised on the basis of specific criteria as described to the Panel. A list of the current Traffic Regulation Orders for 2003/04, a list of those sites where traffic regulation orders have been requested since February 2003 and the current Verge Parking Programme were also circulated for members' information.

The matter of pedestrian crossings was discussed at some length. It was noted that the Department for Transport sets the criteria for the provision of pedestrian crossings based on a traffic count. Mr Viccars stated that studies had shown that pedestrian crossings, incorrectly placed, could themselves create a hazard, hence the need to undertake a thorough traffic count. Arising from this discussion, questions were raised regarding a possible pedestrian crossing in Highlands Road, (Frosthole Crescent), which had been

the subject of a petition by local residents. The Panel was informed that, at the request of the Executive, a 1 hour pedestrian crossing count had already taken place at this location. It was noted that the matter was to be referred back to the Executive for a decision to now proceed by undertaking a 12 hour pedestrian crossing count.

Traffic Calming Schemes were described and slides of the various measures taken to reduce speed and promote safety eg. road humps, speed cushions and half carriageway build outs, were shown. Mrs Hill went on to advise members regarding Disabled Parking Bays and the criteria needed to meet the requirements for providing informal bays, formal disabled parking bays being covered by Traffic Regulation Orders. Mr Viccars stated that suitability of the site, its location and traffic conditions were amongst the factors that had to be taken into account.

Following further discussion it was AGREED that Mr Viccars and Mrs Hill be thanked for their very informative presentation.

4. CONSIDERATION OF TRANSPORT POSITION STATEMENT BY SOUTHAMPTON AND FAREHAM CHAMBER OF COMMERCE

The Panel considered a report by the Director of Planning and Transportation concerning the Southampton and Fareham Chamber of Commerce Transport Position Statement (copy of report [pt-030722-r01-avi](#) circulated with agenda and appended to signed minutes).

Members were informed that at the consultation meeting with Southampton and Fareham Chamber of Commerce and Industry (SCCFI) held on 5 June 2003, a presentation was made outlining the Chamber's Transport Position Statement. The Statement identified traffic congestion and the lack of public transport as some of the key factors affecting business performance and productivity and indicated that in order to address traffic problems it was necessary to consider:-

- Action on dock traffic
- Action on leisure movement
- Action on green travel
- Action on a new approach

The views and comments of the Planning and Transportation Overview Panel were sought prior to the matter being considered by the Executive on 4 August 2003 when a formal response to the issues raised by the Chamber would be given. During the course of discussion on the matter Councillor Davies suggested ways in which members of the Chamber of Commerce could help reduce traffic congestion and raised the matter of multi-mode ticketing to encourage greater use of public transport.

It was AGREED that the Executive be advised that in the Panel's view

- (a) the initiatives outlined in the SFCCI Transport Position Statement be noted and generally endorsed;
- (b) the SFCCI should consider asking for its members' support by:-
 - (i) Increasing home working
 - (ii) Giving priority to employees who car share
 - (iii) Staggering working hours to reduce the pressure on peak hour traffic; and
- (c) that Southampton and Fareham Chamber of Commerce and Industry provide a copy of their Transport Position Statement to Solent Transport.

5. OVERVIEW PANEL WORK PROGRAMME 2003/2004

The Panel reviewed its Work Programme for the year 2003/2004 (copy of current and revised programme [pt-030722-r02-jwi](#) circulated with agenda and appended to signed minutes). Members were referred to the revised Work Programme contained in the report which had incorporated adjustments to the programme since the last Panel meeting on 27 May 2003.

It was AGREED:-

- (a) that the presentation from Mr Mike Smith of First Bus Company regarding bus services in Fareham be re-arranged for either the Panel meeting scheduled for 16 September 2003 or the meeting scheduled for 11 November 2003. Members were advised that any further questions/comments which they might wish to put to Mr Smith could still be forwarded to Andy Viccars, Head of Transportation and Engineering; and
- (b) that subject to (a) above, the revised Work Programme for 2003/2004 be endorsed.

(The meeting started at 6:00 pm
and ended at 7.10 pm)