



## Minutes of the Planning and Transportation Overview Panel

*Minutes of a meeting held on 9 December 2003  
at the Civic Offices, Fareham*

**PRESENT:** Councillor Mrs D R Harrison  
(Chairman)

Councillor Mrs R A Godrich  
(Vice-Chairman)

**Councillors:** B Bayford, P J Davies, D L Steadman and Mrs K K Trott

**Co-opted  
Member** Mr N J Walker

### 1. APOLOGY FOR ABSENCE

An apology for absence was received from Councillor D C S Swanbrow.

### 2. MINUTES

It was AGREED that the minutes of the meeting of the Planning and Transportation Overview Panel held on 11 November 2003 be confirmed and signed as a correct record ([pt-031111-m](#))

### 3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman reminded members that the revised arrangements for overview and scrutiny would come into effect from 1 January 2004 and therefore this would be the last meeting of the current Planning and Transportation Overview

Panel ( to become the Planning and Transportation Review Panel). Members of the Overview Panel were thanked for their contribution to the work of the Panel.

#### **4. REVENUE BUDGET AND SERVICE PERFORMANCE PLANS 2004/2005**

The Panel considered a report by the Director of Planning and Transportation and the Director of Finances and Resources on the Revenue Budget and Service Performance Plans for 2004/2005 (copy of report [pt-031209-r01-jmo](#) circulated with agenda and appended to signed minutes).

Members received a presentation from the Head of Strategic Finance and the Head of Planning Policy and Development which illustrated elements of the report. Officers answered a number of questions from Panel members concerning various matters referred to in the report, principally :-

- car parking charges,
- provision of bus tokens/bus passes,
- accessibility to public transport for young people,
- enhancement of entrances to the Borough
- street name signs
- verge parking restrictions

It was AGREED that the Executive be advised :-

- (i) that officers be thanked for their presentation;
- (ii) that the Revenue Budget for 2004/2005 be recommended to the Executive for approval (Voting 4 for approval; 2 against approval); and
- (iii) that the Service Plans for 2004/2005 be recommended to the Executive for approval.

#### **5. OVERVIEW PANEL – WORK PROGRAMME**

The Panel reviewed its Work Programme for the year 2003/2004 (copy of report [pt-031209-r02 jwi](#) circulated with the agenda and appended to signed minutes). Consideration was given to a request from Councillor Davies that the item in the current Work Programme for the meeting on 9 March 2004, (Public Transport Issues), should focus in particular on the topic of young people and public transport. Arising from this, the Panel was reminded of a previous proposal that representatives from Southwest Trains and Network Rail be invited to make a presentation to Panel members at the meeting scheduled for September 2004 (Minute 9 of 16 September 2003 refers).

It was the Panel's view that :-

- (i) the item on Public Transport Issues in the Work Programme for the meeting on 9 March 2004 focus in particular on the topic of young people and public transport;

- (ii) the proposal that representatives from Southwest Trains and Network Rail be invited to make a presentation to Panel members at the meeting scheduled for September 2004 be noted; and
- (iii) taking account of the above, the Work Programme for 2003/2004 as detailed in the report, be endorsed.

(The meeting started at 6:00pm  
and ended at 7.25 pm )

