

FAREHAM
BOROUGH COUNCIL

FEES & CHARGES

2015 - 2016

ANDREW WANNELL CPFA

DIRECTOR OF FINANCE AND RESOURCES

APRIL 2015

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GENERAL NOTES

1. Fees and Charges are normally reviewed by the Council on an annual basis to apply for the whole of the Financial Year (1 April to 31 March), but it sometimes proves necessary to amend charges at other times during the year.
2. The charges shown in this book are those which apply from 1 April 2015.
3. V.A.T. where charged will be at the prevailing rate, which increased to 20% on 4 January 2011.
4. **VALUE ADDED TAX – LICENSES TO OCCUPY LAND; LETTING OF SPORTS FACILITIES - EXEMPTION**

VAT exemption is applicable for Single Lets where each let is for a continuous period of over 24 hours to the same person, the person to whom they are let having exclusive control of the facilities throughout the period of letting.

OR

VAT exemption is available for the provision of a series of lets to Schools, Clubs, Associations or Organisations representing affiliated clubs or constituent associations (such as local league) subject to the following guidelines:

- a. The series consists of 10 or more sessions.
- b. Each session is for the same sport or activity.
- c. Each session is at the same place (although at different pitch, court, or "lane", or a different number of pitches, courts or "lanes" at the same sports ground or premises is acceptable).
- d. The interval between each session is at least a day and not more than 14 days. Letting for every other Saturday afternoon fulfils this condition but there is no exception for intervals longer than 14 days which arise through closure e.g. for public holidays.
- e. The series must be paid for as a whole, and there is written evidence to that effect.
- f. The person to whom the facilities are let has exclusive use of them during the sessions.

COUNCIL HOUSING

	Current Charge inc VAT
<u>Discretionary Charges</u>	
Sheltered Accommodation for the Elderly	
Guest Room Charge – single occupancy per night	£7.70
Guest Room Charge - per couple per night	£11.00
Rechargeable Repairs to Council houses	
a) Abortive visit by Officer, Surveyor or Tradesman – Standard charge per visit	£44.60
b) Rechargeable works These will be assessed individually at the time the work is carried out	
c) Service charges to purchasers of flats and maisonettes These annual charges are made in advance on the basis of estimated costs. Once the actual cost is known, a retrospective adjustment is made.	
Recharge of Officer time in agreeing any consent to freeholders	
Fee per occurrence	£83.40
<u>Statutory Charge</u>	
Sale of Council Houses	
Legal and administration fees in connection with granting a service charge loan (statutory maximum of £100)	£100.00

EXECUTIVE PORTFOLIO

HEALTH & HOUSING SERVICES

DISCRETIONARY CHARGES

OTHER HOUSING

Storage of furniture for the homeless

Homeless households qualifying for financial assistance towards the cost of removal and storage of their possessions must agree to pay a contribution towards these costs based on all their sources of income.

Bed & Breakfast Charges for the Homeless

100% cost recovery from the homeless of Hotel/Bed & Breakfast charges made straight to the Council.

Other Housing	Current Fee £
Housing Advances Second mortgage enquiry forms (Note 1)	63.00
Care Line Service Telephone link for assistance (private sector) (Note 2)	
Notes 1. Fee inclusive of VAT at the prevailing rate. 2. Tariff available on application to Sheltered Housing Manager	

EXECUTIVE PORTFOLIO

STRATEGIC PLANNING AND ENVIRONMENT

PARKING CHARGES

Multi-Storey Shopping Centre Car Parks This includes the following car parks: Osborn Road and Fareham Shopping Centre	Current Fee £
Monday - Saturday Standard hourly rates apply between 8am and 6pm	£1.00 per hour to a maximum of 10 hours
Sunday & Bank Holiday Standard hourly rates apply between 10.30am and 4pm	£1.00 per hour to a maximum of 6 hours
Inner Shopping Centre Car Parks This includes the following car parks: Ferneham Hall; Civic Way North & South; Palmerston Avenue; Civic Offices (Sat/Sun Only)	Current Fee £
Monday - Saturday Standard hourly rates apply between 8am and 6pm	£1.00 per hour to a maximum of 10 hours
Sunday & Bank Holiday Standard hourly rates apply between 10.30am and 4pm	£1.00 per hour to a maximum of 6 hours
Market Quay	Current Fee £
Monday - Saturday Standard hourly rates apply between 8am and 6pm	£1.50 per hour to a maximum of 10 hours
Sunday & Bank Holiday Standard hourly rates apply between 10.30am and 4pm	£1.50 per hour to a maximum of 6 hours
Outer Shopping Centre Car Parks This includes the following car parks: Bath Lane, Osborn Road West; Youth Centre; The Gillies; Lysses; Holy Trinity Church, Malthouse Lane, Trinity Street	Current Fee £
Monday to Saturday Standard hourly rates apply between 8am and 6pm	£0.70 per hour with a maximum charge of £3.50 per day
Sunday & Bank Holiday	No Charge
<u>SEASON TICKETS -</u> Quarterly Annual	170.00 520.00

Flexible Season Tickets for use in any outer shopping centre car park	1 Day £	2 Days £	3 Days £	4 Days £	Weekly £
Full Day					
One Month	13.00	30.00	50.00	60.00	70.00
Quarterly	35.00	80.00	110.00	150.00	170.00
Half Yearly	65.00	140.00	200.00	270.00	300.00
Annual	110.00	230.00	340.00	470.00	520.00

Flexible Season Tickets for use in any outer shopping centre car park	1 Day £	2 Days £	3 Days £	4 Days £	Weekly £
Half Day (up to 5 hours)					
One Month	10.00	20.00	30.00	40.00	45.00
Quarterly	20.00	50.00	70.00	90.00	100.00
Half Yearly	40.00	80.00	120.00	160.00	180.00
Annual	70.00	140.00	200.00	280.00	310.00

Penalty Charge Notices	Current Fee £
Higher Level Charge - (Note 1 and 3)	70.00
Lower Level Charge - (Note 2 and 3)	50.00

Notes

1. Higher level charge relates to those contraventions which prohibit e.g. parking on double yellow lines or single lines during a prohibited period, or parked in a marked disabled bay without displaying a blue badge.
2. Lower level charges relate to those contraventions which occur, for example, short overstay of the prescribed period on street or parking in an off street location without displaying a valid pay and display ticket / permit.
3. The charges are reduced by 50% to provided payment is made within 14 days of issue. A surcharge of 50% will be added if paid more than 28 days from issue of Notice to Owner

HIGHWAYS

Damage to Street Furniture

Offender charged at cost plus a 10% administration charge

EXECUTIVE PORTFOLIO

POLICY AND RESOURCES

LAND CHARGES

	Current Fee £
<u>DISCRETIONARY CHARGES</u>	
Search Fees (Not subject to VAT)	
Official Certificate of Search	
In the whole or any part of the register	
First parcel of land – paper search	32.00
First parcel of land – electronic search	32.00
Each additional parcel	10.50
Other Local Land Charges Fees	
Registration of a light obstruction notice	70.00
Filing Lands Tribunal certificate	2.50
Filing light obstruction judgement etc	7.00
Inspection of rule 10 documents	2.50
Office copy register entry	1.50
Office copy plan or document	Discretionary
Official Enquiries – Part I	
First parcel of land	132.00
Each additional parcel	30.50
Official Enquiries – Part II	
First parcel of land	23.00
Each additional parcel	41.00
Common Registration Searches	23.00

PRINTING & COPYING

Charges are available on application to the Head of ICT.

LETTING OF COUNCIL CHAMBER & COMMITTEE ROOMS

Lettings - (Notes 1 - 4)(Not subject to VAT)	Current Fee £
Collingwood Room – per hour	58.00
Pulheim Room – per hour	22.00
Vannes Room – per hour	22.00
Council Chamber – per hour	95.00
Notes 1. Commercial Organisations only 2. The above charges apply when the building is already in use for Council business. 3. Additional charges may be levied to recover the cost of preparing rooms, moving furniture etc. 4. The following additional charges, to be added when the building is not being used for Council business. After 6.30 pm - per hour £70.00	

MARKET PITCH RENTS

Fareham (including VAT)	Current Fee £
Regular	
10ft	30.00
20ft	60.00
30ft	83.00
40ft	105.00
Casual	
10ft	35.00
20ft	70.00

Portchester (Non-Vatable)	Current Fee £
Regular	
10ft	21.00
20ft	42.00
Casual	
10ft	26.00
20ft	52.00

EXECUTIVE PORTFOLIO

PUBLIC PROTECTION

DOG CONTROL

	Current Fee
Collection of Strays (An additional £25 will be added to this fee where the same dog is found straying, leading to seizure, more than once in any 3 month period) Statutory	25.00
Dog Kennelling - For first 24 hours or part thereof	65.00
Dog Kennelling - For any subsequent 24 hours or part thereof	35.00
Micro-chipping of dogs - Note 1	10.00
Private home check visit - Note 1	30.00
Notes: 1. Fee inclusive of VAT at the prevailing rate.	

POLLUTION REDUCTION

Environmental Protection Act 1990 - Charges available on application to the Director of Community.

	Current Fee £
Pollution Technical Advice charge per hour	45.00
Out of hours service charges based on cost to the council.	

POLLUTION & PRIVATE SECTOR HOUSING

	Current Fee £
Private Sector Housing - Immigration Visit	Charge to be actual cost to the Council
Private Sector Housing - Housing Act 2004 Enforcement Notices	Charge to be actual cost to the Council up to and including service of Notice
Inspection and / or sampling of private water supplies / distribution networks	Charge to be actual cost to the Council
Out of Hours Service	Charge to be actual cost to the Council
Immigration requests (VAT to be added)	92.50

ABANDONED VEHICLES REFUSE DISPOSAL (AMENITY) ACT 1978

Abandoned Vehicles	Current Fee £
Removal of vehicle from motorway - Statutory Charge	150.00
Removal of vehicle from elsewhere - Statutory Charge	150.00
Storage (per 24 hours or part)	24.00
Disposal	59.00

CLEAN BOROUGH ENFORCEMENT

Litter and Fouling	Current Fee £
Dropped litter – fixed penalty	75.00
Fouling of land act – fixed penalty	75.00

FOOD SAFETY

Charges for training courses available on application to the Head of Environmental Health.

	Current Fee £
Export Health Certificates	74.00
Issue of Certificate for Unsound Food - (Notes 2)	188.00
Transportation of Unsound Food:	
- First hour (min 1 hour) - (Notes 1 & 3)	138.00
- Subsequent whole hours - (Notes 1 & 3)	70.00
- Transport and disposal - (Note 4)	
Food Safety technical advice for businesses charge per hour	45.00
Notes:	
1. Fee inclusive of VAT at the prevailing rate.	
2. Certificate required in support of insurance claims even though the food, due to its condition, would not be marketable or usable.	
3. Plus disposal of unsound food.	
4. Charged at cost to Council	

RODENT AND PEST CONTROL

	Current Fee £
<u>DOMESTIC PREMISES (Notes 1 & 2)</u>	
Fleas, Carpet Beetles and Carpet Moths	
1, 2 or 3-bedroomed property	64.00
4-bedroomed property	70.00
5-bedroomed property	80.00
over 5 bedrooms	Quotation on request
Bedbugs - All properties	109.00
All other insects (including wasps)	64.00
Rodent control treatment and advice	No charge
Missed appointment fee (applies when customer is not present for a prearranged appointment but does not cancel in advance).	11.50
<u>PEST CONTROL: COMMERCIAL PREMISES (Note 1)</u>	
Rodents and insects for up to the first 15 minutes	70.00
Charge for each additional 15 minutes or part thereof	15.00
Notes	
1. Fee inclusive of VAT at the prevailing rate.	
2. Persons in receipt of certain benefits - Free.	

COMMUNITY SAFETY - CCTV

	Current Fee £
Access to CCTV Footage (VAT Inclusive)	67.00

GENERAL CHARGES

Other items	Current Fee £
Responding to solicitors/consultants enquiries (per question)	67.00
Responding to other detailed enquiries - (Note 1)	
Copies of statutory register	67.00
Attendance at court as a witness – Charge based on cost to the Council	
<u>Notes</u> 1. At the discretion of the Director of Community	

EXECUTIVE PORTFOLIO

STREETSCENE SERVICES

DISCRETIONARY SERVICES

STREET CLEANSING

	Current Fee £
Shopping trolley collection	79.00

REFUSE COLLECTION

Domestic Bulk Waste	Proposed Fee £
Single Item	31.00
Half Load	70.00
Full Load	124.00
Collection of fridges/freezers	16.00

TRADE WASTE

Trade waste charges for both residual and recycling are available on application to the Refuse and Recycling Manager.

REFUSE AND RECYCLING SERVICES

	Current Fee £
Fixed Penalty Notice - Enforcement Policy Charge discounted to £40 if paid within 14 days	75.00

GARDEN WASTE COLLECTION

Domestic Garden Waste	Current Fee £
First Sack	
Subsequent sacks - Roll of 25 single use sacks	23.50
Subsequent sacks - Roll of 5 single use sacks	5.75

CEMETERIES AND BURIAL GROUNDS

Charges stated exclusive of VAT unless stated

RESIDENT FEES

Resident fees are charged when the person to be interred lived in the Borough of Fareham prior to their death.

Persons residing in Care and Nursing homes outside the Borough are also classed as residents if they lived in the Borough of Fareham prior to moving to Care and Nursing Homes.

NON-RESIDENT FEES

Non-resident fees are charged when the person to be interred did not live in the Borough prior to their death. Fees in relation to the purchase of the 30 year lease will also apply.

Non-residents fees are charged when a person wishes to reserve a grave and lives outside the Borough at the time of their application to purchase the 30 year lease

ASHES (CREMATED REMAINS) AREA	Current Fee £	
	Resident	Non-resident
Interment		
a) Burial of ashes into a cremation plot	160	320
Exclusive right of burial (30 Year lease)		
b) Purchase of 30 year lease (area selected by Council)	175	350
c) Purchase of 30 year lease (area chosen by customer where possible)	260	520
Memorials		
d) Application to place a flat memorial tablet	42	42
e) Application to add a further inscription onto an existing tablet	29	29

BURIAL AREA	Current Fee £	
	Resident	Non-resident
Interment		
f) Burial of a body into a new grave	675	1350
g) Re-open an existing grave for second burial	515	1030
h) Application to scatter ashes	55	110
i) Burial of ashes into grave at cremation depth	160	320
j) Burial of ashes into grave at burial depth	300	600
k) Burial of a body into a childs grave (Children under 16 years)	No Charge	No charge

Exclusive right of burial (30 Year lease)		
l) Purchase of 30 year lease (area selected by Council)	515	1030
m) Purchase of 30 year lease (area chosen by customer where possible)	720	1440
n) Purchase of 30 year lease (Child's grave)	245	245
Memorials		
o) Application to place a headstone for ten years	145	145
p) Renewal of the application to place a headstone	27	27
q) Application for additional inscription on headstone and re-erection	110	110
r) Application to place a fixed memorial vase	42	42
s) Application to add a further inscription onto an existing fixed memorial vase	30	30

MISCELLANEOUS	Current Fee £	
	Resident	Non-resident
t) Hire of Chapel at Wickham Road Cemetery	90	90
u) Transferring of the ownership of the lease known as the Exclusive Right of Burial	55	55
v) Administration fee for making arrangements directly with Council (ashes only)	55	55
w) To undertake the arrangements for funerals under the Public Health Act	350	350
x) Burial out of hours	At Cost	At Cost
y) Exhumation	At Cost	At Cost
z) Purchase of commemorative bench and plaque	1275	1275

Sponsorship of Roundabouts

Agreeing form of works and supervision as agreed with the sponsor, subject to no additional cost to the Council.

FORESHORE

Beach Huts - (Including VAT)	Current Fee £
Residents	411.00
Non-residents	822.00

EXECUTIVE PORTFOLIO

COMMUNITY & LEISURE

SPORTS PITCHES, FACILITIES, RECREATION GROUNDS AND OPEN SPACES –

Football, Rugby & Hockey - (Notes 1, 2, 3, 4 & 5)	Current Fee £
Casual games: per match	
- Senior	69.00
- Junior (under 18)	29.00
- Mini Soccer per match	18.50
- Mini Soccer per half day per pitch	38.00
Training Sessions	
- 2 hours (juniors - half charge)	40.00
Seasonal charges (note 5)	
- Senior	1,555.00
- Junior (under 18)	690.00
- Mini soccer per match	450.00
Notes	
1. Fee inclusive of VAT at the prevailing rate.	
2. If changing facilities are not available the above prices will be decreased by 10%	
3. Clubs not resident in Borough pay double casual rate.	
4. For VAT Exemption see General Notes on page 1.	
5. Based on 30 games (3 * 10 block bookings) and discounted	

Cricket (Notes 1, 2 & 3)	Current Fee £
Casual games: per match	
- Senior	73.50
- Junior (under 18)	28.00
- Evening games: Senior	59.50
- Evening games: Junior	25.50
Notes	
1. Fee inclusive of VAT at the prevailing rate.	
2. Clubs not resident in Borough pay double casual rate.	
3. For VAT Exemption see General Notes on page 1.	

	Current Fee £
Tennis (Notes 1 & 2)	
Courts – per court per hour	
- Senior	8.30
- Junior (under 18)	3.80
Seasonal charges Stubbington, Sarisbury & Locks Heath courts	1,621.00
<u>Notes</u>	
1. Fee inclusive of VAT at the prevailing rate.	
2. Clubs are required to make suitable arrangements for public use of courts outside the times required by clubs.	

	Current Fee £
Bowls	
Seasonal Charges - (Note 1)	
Fareham Bowling Club (6 rinks & clubhouse)	5,530.00
Crofton Community Association (6 rinks)	5,530.00
Fees - (Note 2)	
Green Fees	4.40
Hire of Woods	1.60
Hire of shoes (not applicable at Portchester or Priory Park)	1.60
<u>Notes</u>	
1. Public to have use of at least one rink at each green	
2. Retained by clubs. Max charge per player per hour	

Miscellaneous	Current Fee £
Releasing of pigeons - (Note 1)	39.00
Use of recreation grounds by Schools	
Hampshire County Council Schools – per match - (Note 1)	54.00
Meoncross School – per match - (Note 1)	54.00
Wykeham House – per annum - (Notes 1 & 2)	11,600.00
Hire of open space of land for local shows etc - (Note 3)	
Hire of recreation grounds for local shows etc – (Note 1 & 3)	
Commercial hiring - (Note 4)	
Charitable hiring - (Note 5)	77.00
Use of changing facilities - (Note 1)	39.50
Rounders	
Bath Lane Recreation Ground - (Note 1)	68.00
Stubington Recreation Ground - (Note 1)	68.00
<u>Notes</u>	
<ol style="list-style-type: none"> 1. Fee inclusive of VAT at the prevailing rate, unless exemption conditions as set out on page 1 are met 2. 12 x 30 min sessions per week. Additional sessions to be charged at casual rate 3. No damage deposit is taken, but hirers are advised that they may be charged after the event for any damage resulting from the hiring 4. At a rate to be determined by the Director of Community on an individual basis proportionate to the estimated income derived from the event. 5. Charge can be waived at the discretion of the Director of Community 	

FERNEHAM HALL

(Charges will be available on application to the Ferneham Hall Manager)

LICENSING AND REGULATORY AFFAIRS COMMITTEE

LICENCES AND FEES

Statutory Charges	Current Fee £
Lotteries - Registration	40.00
- Renewal	20.00

Gambling Act 2005

Charges available on application to Director of Regulatory and Democratic Services

LICENSING ACT 2003

The service is provided to ensure public safety through the licensing of regulated activities and to ensure that they are undertaken in accordance with the relevant licence conditions.

In addition the Council are the Licensing Authority under the Licensing Act 2003. The Act replaced existing licensing regimes concerning the sale of alcohol, public entertainment, theatres, cinemas and late night refreshment with a unified system of regulation. From February 2005 the Council has dealt with applications for premises and personal licences which took effect in November 2005. From this date the Council took over all the licensing functions some of which such as liquor licensing were previously undertaken by the Magistrates Court.

The Act requires that the Council carries out its various licensing functions so as to promote the following four licensing objectives:-

- The prevention of crime and disorder
- Public Safety
- The prevention of public nuisance
- The protection of children from harm

The Fees have been set by the Government and are detailed below:

Premises/Club Applications/Conversions

The Fees are based on rateable values of properties:

Rateable Value	Band	Initial License Fee £	Annual Fee £
£0 - £4,300	A	100.00	70.00
£4,301 - £33,000	B	190.00	180.00
£33,001 - £87,000	C	315.00	295.00
£87,001 - £125,000	D	450.00	320.00
£125,001 and over	E	635.00	350.00

A multiplier applied to premises in Bands D and E where they are exclusively or primarily in the business of selling alcohol (mainly large town and city centre pubs) as follows:

Rateable Value	Band	City/Town Centre Pub Application Fee £	City/Town Centre Pub Annual Charge £
£87,001 - £125,000	D	900.00	640.00
£125,001 and over	E	1,905.00	1,050.00

If in addition to the conversion application the conditions in respect of alcohol are to be varied then an addition Fee to those set out above becomes payable as follows:

Rateable Value	Band	Variation Fee £
£0 - £4,300	A	20.00
£4,301 - £33,000	B	60.00
£33,001 - £87,000	C	80.00
£87,001 - £125,000	D	100.00
£125,001 and over	E	120.00

Exceptionally large events

A fee structure also exists for exceptionally large events starting at capacity of 5,000 people. Please contact the Licensing Authority for details of these.

Personal Licences, Temporary Events and other Fees (Statutory)

Additional Fees are as follows:

Occasion on which Fee payable	Current Fee £
Personal Licence	37.00
Minor Variations	89.00
Temporary Event Notice	21.00
Application for copy of Licence or summary on theft, loss etc. of Premises Licence or summary	10.50
Notification of change of name or address	10.50
Applications to vary – to specify Individuals as premises supervisor	23.00
Application to transfer Premises Licence	23.00
The removal of conditions for community premises	23.00
Interim Authority Notice	23.00
Application for making a Provisional Statement	195.00
Application for copy of certificate or summary on theft, loss etc. of certificate or summary	10.50
Notification of change of name or alteration of club rules	10.50
Change of relevant registered address of club	10.50
Application for copy of licence on theft, loss etc. of temporary event notices	10.50
Application for copy of licence on theft, loss etc. of personal licence	10.50
Right of freeholder etc. to be notified of licensing matters	21.00

Exemptions

Applications for premises licences or club certificates which relate to the provision of regulated entertainment only and the application is from the following then NO FEES are payable, but applications must still be made:

An educational institution which is a school or college and the entertainment is carried on by the educational institution for and on behalf of the purposes of the educational institution.

OR

That the application is in respect of premises that are or form part of a church hall, chapel hall, or similar building or village hall, parish hall or community hall or other similar building.

OTHER LICENCES AND FEES - Discretionary

All Fees and Licences are exclusive of VAT unless stated

Other Licences and Fees	Current Fee £
Skin Piercers : Premises	79.00
Skin Piercers : Persons	68.00
Street Trading Consent : 12 months	1,680.00
Street Trading Consent : 6 months	945.00
Street Trading Consent : 3 months	525.00
Street Trading - Tables and Chairs New	290.00
Renewal	180.00
Dangerous Wild Animal Licences (note 1) :	128.00
Riding Establishment Licences (note 1) : Initial registration / renewal/variation –per horse	38.00
Animal Boarding Establishment Licences - (note 1)	165.00
Home (Domestic) Animal Boarding Establishment Licences	115.00
Pet Shop Licences - (note 1)	115.50
Dog Breeders Licence - (note 1)	173.25
Zoo : Initial Application (valid for 4 years) - (Note 1)	1,800.00
Zoo : Renewal (valid for 6 years) - (Note 1)	1,800.00
Sex Shops/Establishments: Initial Fee	1,800.00
Sex Shop/Establishments: Renewal Fee	1,800.00
Scrap Metal Dealer: New Application	237.00
Scrap Metal Dealer: Application Renewal	131.50
Mobile Collector: New Application	131.50
Mobile Collector: Application Renewal	94.50
Variation of Licence	131.50
Replacement Licence	21.00
Advice to commercial premises - charge per hour or part thereof	45.00
Note 1. All initial applications and subsequent renewals where appropriate will also include vets' Fees in addition to the charges above.	

HACKNEY CARRIAGE AND PRIVATE HIRE LICENCES - Discretionary

Hackney Carriage and Private Hire Licences -	Current Fee £
Vehicle Licence	
Hackney Carriage	185.00
Private Hire	185.00
Transfer of Licence (Note 2)	185.00
Temporary Transfer (Note 3,4)	185.00
Operator's Licence	
Private Hire	185.00
Driver's Licence	
Initial Licence: Hackney Carriage	80.00
Initial Licence: Private Hire	80.00
Initial Licence: Dual Application	115.00
Subsequent Licence: Hackney Carriage	60.00
Subsequent Licence: Private Hire	60.00
Subsequent Licence: Dual Application	87.00
DVLA Drivers' Licence check (Note 5)	Actual Cost
Failure to attend appointment	34.00
Replacement Licence	10.50
Transfer of Ownership (Note 2)	25.00
Knowledge Test	
Per test	21.00
Driver's Badge	
Issue and Replacement (Note 1)	5.00
Vehicles	
Replacement plates and fixings (Note 1)	22.00
Replacement brackets	15.00
Interior windscreen plate	22.00
Other	
Criminal Records Bureau Fee	Actual Cost
Medical Consultation	Actual Cost
Notes:	
1. Fee inclusive of VAT at the prevailing rate.	
2. This charge has been set at a level to cover the cost of administering transfers. Transfers will only be permitted in March and April in exceptional circumstances. Transfers, in months other than March and April, will be charged at 50%.	
3. This charge covers the cost of temporary transfers due to the use of loan cars for insurance purposes.	
4. This charge has been set at a level to cover the cost of administering transfers.	
5. This is the actual cost to the council.	

ELECTION SERVICES

1. Returning Officer's Fees and disbursements: as determined by Hampshire Election Fees Working Party; available on request to Head of Democratic Services.

REGISTRATION OF ELECTORS (Statutory)

Item	Data	Printed
Sale of Edited Register	£20 plus £1.50 per thousand entries (or part)	£10 plus £5.00 per thousand entries (or part)
Sale of Full Register *	£20 plus £1.50 per thousand entries (or part)	£10 plus £5.00 per thousand entries (or part)
Sale of monthly update notices *	£20 plus £1.50 per thousand entries (or part)	£10 plus £5.00 per thousand entries (or part)
Sale of list of Overseas Electors	£20 plus £1.50 per hundred entries (or part)	£10 plus £5.00 per hundred entries (or part)
Sale of Marked Register *	Where available £10 plus £1.00 per thousand entries (or part)	£10 plus £2.00 per thousand entries (or part)
*Notes : <ol style="list-style-type: none">1. Supply of the Full Register, monthly update notices and the marked register is restricted by the Representation of the People Regulations.2. Packing and carriage costs will also apply where relevant.3. A request for the same part of the register in both printed and data form will be treated as two separate requests.		

PLANNING COMMITTEE

Planning Fees are available on application to the Head of Development Management and Trees.