



Fees and Charges 2019/20

FAREHAM
BOROUGH COUNCIL

General Notes

1. Fees and Charges are normally reviewed by the Council on an annual basis to apply for the whole of the Financial Year (1 April to 31 March), but it sometimes proves necessary to amend charges at other times during the year.
2. The charges shown in this book are those which apply from 1 April 2019.
3. VAT where charged will be at the prevailing rate, which is currently 20%.
4. **VALUE ADDED TAX – LETTING OF SPORTS FACILITIES - EXEMPTION**

VAT exemption is available for the provision of a series of lets to Schools, Clubs, Associations or Organisations representing affiliated clubs or constituent associations (such as local league) subject to the following guidelines:

- a. The series consists of 10 or more sessions.
- b. Each session is for the same sport or activity.
- c. Each session is at the same place.
- d. The interval between each session is at least a day and not more than 14 days. Letting for every other Saturday afternoon fulfils this condition but there is no exception for intervals longer than 14 days which arise through closure e.g. for public holidays.
- e. The series must be paid for as a whole, and there is written evidence to that effect.
- f. The person to whom the facilities are let has exclusive use of them during the sessions.
- g. The hirer has no right to amend or cancel a booking

Fees and Charges for Services	Page
Beach Huts	<u>3</u>
Building Control Partnership	<u>3</u>
Cemeteries and Burial Grounds	<u>4</u>
Clean and Tidy Borough	<u>7</u>
Elections	<u>8</u>
Housing	<u>9</u>
Land Charges	<u>10</u>
Licensing and Fees	<u>11</u>
Markets and Town Centre	<u>17</u>
Parking Charges	<u>18</u>
Planning Services	<u>20</u>
Public Protection	<u>21</u>
Waste Collection and Disposal	<u>25</u>
Sports and Leisure	<u>26</u>
Miscellaneous Charges	<u>28</u>



BEACH HUTS

	Notes	Fee 2018/19 £	Fee 2019/20 £	% Increase
Residents	Inclusive of VAT	496.00	507.00	2.20
Non-Residents	Inclusive of VAT	992.00	1,014.00	2.20



BUILDING CONTROL PARTNERSHIP

Building Control Partnership fees are available on application to the Head of Building Control. Fees will not be published due to commercial sensitivity.



CEMETERIES AND BURIAL GROUNDS

The charges below are either currently exempt, or not subject to VAT.

Resident Fees

Resident fees are charged when the person to be interred lived in the Borough of Fareham prior to their death.

Persons residing in Care and Nursing homes outside the Borough are also classed as residents if they lived in the Borough of Fareham prior to moving to Care and Nursing Homes.

Non-Resident Fees

Non-resident fees are charged when the person to be interred did not live in the Borough prior to their death. Fees in relation to the purchase of the 30 year lease will also apply.

Non-residents fees are charged when a person wishes to reserve a grave and lives outside the Borough at the time of their application to purchase the 30 year lease.

	Notes	Fee 2018/19 £	Fee 2019/20 £	% Increase	
ASHES (CREMATED REMAINS) AREA					
Interment					
a)	Burial of ashes into a cremation plot	Resident Non-resident	190.00 380.00	200.00 400.00	5.26
b)	Purchase of 30 year lease (area selected by Council)	Resident Non-resident	205.00 410.00	215.00 430.00	4.88
c)	Purchase of 30 year lease (area chosen by customer where possible)	Resident Non-resident	305.00 610.00	320.00 640.00	4.92
Memorials					
d)	Application to place a flat memorial tablet	Resident Non-resident	48.00 48.00	50.00 50.00	4.17
e)	Application to add a further inscription onto an existing tablet	Resident Non-resident	33.00 33.00	35.00 35.00	6.06

BURIAL AREA				
Interment				
f) Burial of a body into a new grave	Resident Non-resident	785.00 1570.00	825.00 1650.00	5.10
g) Re-open an existing grave for second burial	Resident Non-resident	595.00 1,190.00	625.00 1,250.00	5.04
h) Application to scatter ashes	Resident Non-resident	61.00 122.00	65.00 130.00	6.56
i) Burial of ashes into grave at cremation depth	Resident Non-resident	190.00 380.00	200.00 400.00	5.26
j) Burial of ashes into grave at burial depth	Resident Non-resident	345.00 690.00	362.00 724.00	4.93
k) Burial of a body into a child's grave (Children under 16 years)	Resident Non-resident	No Charge	No Charge	No Charge
Exclusive right of burial (30 year lease)				
l) Purchase of 30 year lease (area selected by Council)	Resident Non-resident	600.00 1,200.00	635.00 1,270.00	5.83
m) Purchase of 30 year lease (area chosen by customer where possible)	Resident Non-resident	835.00 1,670.00	880.00 1,760.00	5.39
n) Purchase of 30 year lease (Child's grave)	Resident Non-resident	278.00 278.00	290.00 290.00	4.32
Memorials				
o) Application to place a headstone for ten years	Resident Non-resident	168.00 168.00	172.00 172.00	2.38
p) Renewal of the application to place a headstone	Resident Non-resident	25.00 25.00	25.00 25.00	0.00
q) Application for additional inscription on headstone and re-erection	Resident Non-resident	126.00 126.00	126.00 126.00	0.00
r) Application to place a fixed memorial vase	Resident Non-resident	48.00 48.00	50.00 50.00	4.17
s) Application to add a further inscription onto an existing fixed memorial vase	Resident Non-resident	34.00 34.00	35.00 35.00	2.94

MISCELLANEOUS					
t)	Hire of Chapel at Wickham Road Cemetery	Resident Non-resident	115.00 115.00	120.00 120.00	4.35
u)	Transferring of the ownership of the lease known as the Exclusive Right of Burial	Resident Non-resident	58.00 58.00	62.00 62.00	6.90
v)	Administration fee for making arrangements directly with Council (ashes only)	Resident Non-resident	63.00 63.00	66.00 66.00	4.76
w)	To undertake the arrangements for funerals under the Public Health Act	Resident Non-resident	420.00 420.00	450.00 450.00	7.14
x)	Burial out of hours	Resident Non-resident	At Cost	At Cost	
y)	Exhumation	Resident Non-resident	At Cost	At Cost	
z)	Purchase of commemorative bench and plaque	Resident Non-resident	1,415.00 1,415.00	1,485.00 1,485.00	4.95



CLEAN AND TIDY BOROUGH

The charges shown are currently not subject to VAT.

	Notes	Fee 2018/19 £	Fee 2019/20 £	% Increase
Litter and Fouling				
Dropped litter – Fixed Penalty Notice	Enforcement Policy	80.00	150.00	87.50
Public Space Protection Order – Fixed Penalty Notice	Enforcement Policy	100.00	100.00	NIL
Highways – Damage to Street Furniture				
Offender charged at cost plus a 10% administration charge				
Shopping Trolley Collection				
Shopping Trolley Collection		92.00	96.00	4.35



ELECTIONS

The charges shown are currently not subject to VAT.

Returning Officer's fees and disbursements: as determined by Hampshire Election Fees Working Party; available on request to Head of Democratic Services.

Registration of Electors (Statutory)

Item	Data	Printed
Sale of Edited Register	£20 plus £1.50 per thousand entries (or part)	£10 plus £5.00 per thousand entries (or part)
Sale of Full Register*	£20 plus £1.50 per thousand entries (or part)	£10 plus £5.00 per thousand entries (or part)
Sale of monthly update notices*	£20 plus £1.50 per thousand entries (or part)	£10 plus £5.00 per thousand entries (or part)
Sale of list of Overseas Electors	£20 plus £1.50 per hundred entries (or part)	£10 plus £5.00 per hundred entries (or part)
Sale of Marked Register*	Where available £10 plus £1.00 per thousand entries (or part)	£10 plus £2.00 per thousand entries (or part)
*Notes 1. Supply of the Full Register, monthly update notices and the marked register is restricted by the Representation of the People Regulations. 2. Packing and carriage costs will also apply where relevant. 3. A request for the same part of the register in both printed and data form will be treated as two separate requests.		



HOUSING

	Notes	Fee 2018/19 £	Fee 2019/20 £	% Increase
Sales of Council Houses				
Maximum legal and administration fees in connection with granting a service charge loan	Statutory Charge	100.00	100.00	NIL
Recharge of Officer time in agreeing any consent to freeholders	Fee per occurrence	100.00	100.00	NIL
Repairs to Council Houses				
Abortive visit by Officer, Surveyor or Tradesman	Charge per visit	50.00	50.00	NIL
Rechargeable works	These will be assessed individually at the time the work is carried out.			
Sheltered Accommodation for the Elderly – Guest Room Charges				
Single occupancy per night	Inclusive of VAT	9.00	9.25	2.78
Per couple per night	Inclusive of VAT	13.00	13.25	1.92
Collingwood Court per room	Inclusive of VAT	23.00	23.50	2.17
Sylvan Court per room	Inclusive of VAT	23.00	23.50	2.17
Homelessness				
Bed & Breakfast charges	100% cost recovery from the homeless of Hotel/Bed & Breakfast charges ineligible for Housing Benefit made straight to the Council.			
Storage of furniture	Homeless households qualifying for financial assistance towards the cost of removal and storage of their possessions must agree to pay a contribution towards these costs based on all their sources of income.			
Other				
Second mortgage enquiry forms	Inclusive of VAT	68.00	70.00	2.94
Care Line Service - Telephone link for assistance (private sector)	Tariff available on application to Sheltered Housing Manager			



LAND CHARGES

	Notes	Fee 2018/19 £	Fee 2019/20 £	% Increase
Local Land Charges 1 Search Fees (not subject to VAT) Official Certificate of Search in the whole or any part of the register				
First parcel of land – paper search	Fee per occurrence	32.00	32.00	0.00
First parcel of land – electronic search	Fee per occurrence	32.00	32.00	0.00
Each additional parcel	Fee per occurrence	10.50	10.50	0.00
Other Local Land Charges Fees (not subject to VAT)				
Registration of a light obstruction notice	Fee per occurrence	70.00	70.00	0.00
Filing Lands Tribunal certificate	Fee per occurrence	2.50	2.50	0.00
Filing light obstruction judgement etc.	Fee per occurrence	7.00	7.00	0.00
Inspection of rule 10 documents	Fee per occurrence	2.50	2.50	0.00
Office copy register entry	Fee per occurrence	1.50	1.50	0.00
Office copy plan or document	Discretionary			
CON29R Official Enquiries – Part I				
First parcel of land	Fee per occurrence Inclusive of VAT	158.40	158.40	0.00
Each additional parcel	Fee per occurrence Inclusive of VAT	36.60	36.60	0.00
CON29O Official Enquiries – Part II				
First parcel of land	Fee per occurrence Inclusive of VAT	27.60	27.60	0.00
Each additional parcel	Fee per occurrence CON29O element inclusive of VAT £36.60 LLC1 element not subject to VAT £10.50	47.10	47.10	0.00
Common Registration Searches	Fee per occurrence	27.60	27.60	0.00



LICENSING AND FEES

The charges shown are currently not subject to VAT, except where indicated.

	Notes	Fee 2018/19 £	Fee 2019/20 £	% Increase
Lotteries				
Registration	Statutory Charge	40.00	40.00	0.00
Renewal	Statutory Charge	20.00	20.00	0.00

Gambling Act 2005

Charges available on application to Head of Environmental Health.

Licensing Act 2003

The service is provided to ensure public safety through the licensing of regulated activities and to ensure that they are undertaken in accordance with the relevant licence conditions.

In addition the Council are the Licensing Authority under the Licensing Act 2003. The Act replaced existing licensing regimes concerning the sale of alcohol, public entertainment, theatres, cinemas and late night refreshment with a unified system of regulation. From February 2005 the Council has dealt with applications for premises and personal licences which took effect in November 2005. From this date the Council took over all the licensing functions some of which such as liquor licensing were previously undertaken by the Magistrates Court.

The Act requires that the Council carries out its various licensing functions so as to promote the following four licensing objectives:-

- The prevention of crime and disorder
- Public Safety
- The prevention of public nuisance
- The protection of children from harm

The Fees have been set by the Government and are detailed below:

Premises/Club Applications/Conversions

The Fees are based on rateable values of properties:

Rateable Value	Band	Initial License Fee £	Annual Fee £
£0 - £4,300	A	100.00	70.00
£4,301 - £33,000	B	190.00	180.00
£33,001 - £87,000	C	315.00	295.00
£87,001 - £125,000	D	450.00	320.00
£125,001 and over	E	635.00	350.00

A multiplier applied to premises in Bands D and E where they are exclusively or primarily in the business of selling alcohol (mainly large town and city centre pubs) as follows:

Rateable Value	Band	City/Town Centre Pub Application Fee £	City/Town Centre Pub Annual Charge £
£87,001 - £125,000	D	900.00	640.00
£125,001 and over	E	1,905.00	1,050.00

If in addition to the conversion application the conditions in respect of alcohol are to be varied then an additional fee to those set out above becomes payable as follows:

Rateable Value	Band	Variation Fee £
£0 - £4,300	A	20.00
£4,301 - £33,000	B	60.00
£33,001 - £87,000	C	80.00
£87,001 - £125,000	D	100.00
£125,001 and over	E	120.00

Exceptionally Large Events

A fee structure also exists for exceptionally large events starting at a capacity of 5,000 people. Please contact the Licensing Authority for details of these.

Personal Licences, Temporary Events and Other Fees

	Fee 2019/20 £
Statutory – Additional Fees are as follows :	
Occasion on which Fee payable	
Personal Licence	37.00
Minor Variations	89.00
Temporary Event Notice	21.00
Application for copy of Licence or summary on theft, loss etc. of Premises Licence or summary	10.50
Notification of change of name or address	10.50
Applications to vary – to specify Individuals as premises supervisor	23.00
Application to transfer Premises Licence	23.00
The removal of conditions for community premises	23.00
Interim Authority Notice	23.00
Application for making a Provisional Statement	195.00
Application for copy of certificate or summary on theft, loss etc. of certificate or summary	10.50
Notification of change of name or alteration of club rules	10.50
Change of relevant registered address of club	10.50
Application for copy of licence on theft, loss etc. of temporary event notices	10.50
Application for copy of licence on theft, loss etc. of personal licence	10.50
Right of freeholder etc. to be notified of licensing matters	21.00

Exemptions

Applications for premises licences or club certificates which relate to the provision of regulated entertainment only and the application is from the following then NO FEES are payable, but applications must still be made:

An educational institution which is a school or college and the entertainment is carried on by the educational institution for and on behalf of the purposes of the educational institution.

OR

That the application is in respect of premises that are or form part of a church hall, chapel hall, or similar building or village hall, parish hall or community hall or other similar building.

	Notes	Fee 2018/19 £	Fee 2019/20 £	% Increase
Discretionary – Other Licences and Fees				
Skin Piercers	Premises	80.00	90.00	12.50
Skin Piercers	Persons	70.00	75.00	7.14
Street Trading Consent	12 months	1,800.00	1,850.00	2.78
Street Trading Consent	6 months	1,000.00	1,020.00	2.00
Street Trading Consent	3 months	550.00	560.00	1.82
Street Trading - Tables and Chairs	New	300.00	300.00	0.00
Street Trading - Tables and Chairs	Renewal	185.00	185.00	0.00
Dangerous Wild Animal Licences	All initial applications and subsequent renewals where appropriate will also include vets' fees in addition to the charges listed	130.00	140.00	7.69
Riding Establishment Licences Initial registration/ renewal/variation –per horse	All initial applications and subsequent renewals where appropriate will also include vets' fees in addition to the charges listed	40.00	42.00	5.00
Animal Boarding Establishment Licences	All initial applications and subsequent renewals where appropriate will also include vets' fees in addition to the charges listed	170.00	170.00	0.00
Home (Domestic) Animal Boarding Establishment Licences		120.00	125.00	4.17
Home Boarding Fee Franchise (including Day Care for Dogs)	Dog Boarding Franchise		150.00	NEW
	Additional Dog Boarding Franchise property applied for		50.00	NEW
Pet Shop Licences	All initial applications and subsequent renewals where appropriate will also include vets' fees in addition to the charges listed	120.00	125.00	4.17
Dog Breeders Licence	All initial applications and subsequent renewals where appropriate will also include vets' fees in addition to the charges listed	180.00	180.00	0.00
Zoo: Initial Application (valid for 4 years)	All initial applications and subsequent renewals where appropriate will also include vets' fees in addition to the charges listed	1,850.00	1,900.00	2.70
Zoo: Renewal (valid for 6 years)	All initial applications and subsequent renewals where appropriate will also include vets' fees in addition to the charges listed	1,850.00	1,900.00	2.70
Sex Shops/Establishments	Initial Fee	1,850.00	1,900.00	2.70
Sex Shop/Establishment	Renewal Fee	1,850.00	1,900.00	2.70
Scrap Metal Dealer	New Application	260.00	260.00	0.00
Scrap Metal Dealer	Application Renewal	145.00	145.00	0.00
Mobile Collector	New Application	145.00	145.00	0.00

Mobile Collector	Application Renewal	105.00	105.00	0.00
Variation of Licence		138.00	138.00	0.00
Replacement Licence		23.00	23.00	0.00
Advice to commercial premises	Charge per hour or part thereof	47.00	47.00	0.00

	Notes	Fee 2018/19 £	Fee 2019/20 £	% Increase
Discretionary – Hackney Carriage and Private Hire Licences				
Vehicle Licence				
Hackney Carriage		185.00	185.00	0.00
Private Hire		185.00	185.00	0.00
Transfer of Licence	(Note 1)	185.00	185.00	0.00
Temporary Transfer	(Note 2,3)	185.00	185.00	0.00
Operator's Licence				
Private Hire Operators Licence	1 year	185.00	185.00	0.00
Private Hire Operators Licence	3 years	455.00	455.00	0.00
Private Hire Operators Licence	5 years	825.00	825.00	0.00
Driver's Licence				
Hackney Carriage Drivers Licence	1 Year	60.00	60.00	0.00
Hackney Carriage Drivers Licence	3 Years	155.00	155.00	0.00
Private Hire Drivers Licence	1 Year	60.00	60.00	0.00
Private Hire Drivers Licence	3 Years	155.00	155.00	0.00
Dual Drivers Licence	1 Year	85.00	85.00	0.00
Dual Drivers Licence	3 Years	200.00	200.00	0.00
DVLA Drivers' Licence check	Free on-line			
Failure to attend appointment		34.00	34.00	0.00
Replacement Licence		10.50	10.50	0.00
Transfer of Ownership	(Note 1)	25.00	25.00	0.00
Knowledge Test				
Per Test		23.00	50.00	117.39
Driver's Badge				
Issue and Replacement	Inclusive of VAT	18.00	18.00	0.00
Vehicles				
Replacement plates and fixings	Inclusive of VAT	22.00	22.00	0.00
Replacement brackets		15.00	15.00	0.00
Interior windscreen plate		23.00	23.00	0.00

Other	
Disclosure and Barring Service Fee	Actual Cost
Medical Consultation	Actual Cost
<p>Notes</p> <ol style="list-style-type: none"> 1. This charge has been set at a level to cover the cost of administering transfers. Transfers will only be permitted in March and April in exceptional circumstances. Transfers, in months other than March and April, will be charged at 50%. 2. This charge covers the cost of temporary transfers due to the use of loan cars for insurance purposes. 3. This charge has been set at a level to cover the cost of administering transfers. 	



MARKETS AND TOWN CENTRE

	Notes	Fee 2018/19 £	Fee 2019/20 £	% Increase
Fareham Market Inclusive of VAT				
Signed on pitch fee	Per foot, minimum of 15ft, maximum of 50ft	2.00	2.00	0.00
Casual pitch fee	Per foot, minimum of 15ft, maximum of 50ft	2.50	2.50	0.00
Additional Markets	Per foot, minimum of 15ft, maximum of 50ft	1.00	1.00	0.00
Portchester Market Not currently subject to VAT				
Signed on pitch fee	Per foot, minimum of 15ft, maximum of 50ft	1.00	1.00	0.00
Casual pitch fee	Per foot, minimum of 15ft, maximum of 50ft	1.50	1.50	0.00
Fareham Town Centre Charges Inclusive of VAT				
Flower Basket	Per Basket, supply, install and maintenance	36.00	36.00	0.00
Pitch Hire Standard Pitch	up to 10ft or 3.05 m	35.00	35.00	0.00
Pitch Hire Larger Pitch	up to 20ft or 6.1m	70.00	70.00	0.00
Commercial Exhibitions Monday and Saturdays	Up to 40ft or 12.19m	210.00	210.00	0.00
Commercial Exhibitions All other dates	Up to 40ft or 12.19m	150.00	150.00	0.00
Podium Hire	Commercial organisations	60.00	60.00	0.00
Podium Hire	Non-profit organisations	0.00	0.00	0.00



PARKING CHARGES

The charges shown are inclusive of VAT

Shopping Centre Multi-Storey Car Parks	Current Fee
Fareham Shopping Centre and Osborn Road	
Monday – Saturday Standard hourly rates apply between 8am and 6pm	£1.00 per hour to a maximum of 10 hours
Sunday & Bank Holiday Standard hourly rates apply between 10.30am and 4pm	£1.00 per hour to a maximum of 6 hours

Inner Shopping Centre Car Parks	Current Fee
Ferneham Hall; Civic Way North & South; Palmerston Avenue; Civic Offices (Sat/Sun Only)	
Monday – Saturday Standard hourly rates apply between 8am and 6pm	£1.00 per hour to a maximum of 10 hours
Sunday & Bank Holiday Standard hourly rates apply between 10.30am and 4pm	£1.00 per hour to a maximum of 6 hours

Market Quay	Current Fee
Monday – Saturday Standard hourly rates apply between 8am and 6pm	£1.50 per hour to a maximum of 10 hours
Sunday & Bank Holiday Standard hourly rates apply between 10.30am and 4pm	£1.50 per hour to a maximum of 6 hours

Outer Shopping Centre Car Parks	Current Fee
Bath Lane; Holy Trinity Church; Lysses; Malthouse Lane; Osborn Road West; Trinity Street; Youth Centre	
Monday – Saturday Standard hourly rates apply between 8am and 6pm	£0.70 per hour with a maximum charge of £3.50 per day
Sunday & Bank Holiday	No Charge

Flexible Season Tickets for use in any outer shopping centre car park	1 Day £	2 Days £	3 Days £	4 Days £	Weekly £
Full Day					
One Month	13.00	30.00	50.00	60.00	70.00
Quarterly	35.00	80.00	110.00	150.00	170.00
Half Yearly	65.00	140.00	200.00	270.00	300.00
Annual	110.00	230.00	340.00	470.00	520.00

Half Day (up to 5 hours)					
One Month	10.00	20.00	30.00	40.00	45.00
Quarterly	20.00	50.00	70.00	90.00	100.00

Half Yearly	40.00	80.00	120.00	160.00	180.00
Annual	70.00	140.00	200.00	280.00	310.00

Penalty Charge Notices(not subject to VAT)	Current Fee
Higher Level Charge – (Note 1 and 3)	£70.00
Lower Level Charge – (Note 2 and 3)	£50.00

Notes

1. Higher level charge relates to those contraventions which prohibit e.g. parking on double yellow lines or single lines during a prohibited period, or parked in a marked disabled bay without displaying a blue badge.
2. Lower level charges relate to those contraventions which occur, for example, short overstay of the prescribed period on street or parking in an off street location without displaying a valid pay and display ticket/permit.
3. The charges are reduced by 50% provided payment is made within 14 days of issue. A surcharge of 50% will be added if paid more than 28 days from issue of Notice to Owner.



PLANNING FEES

Planning Fees are set by central government and are updated from time to time. The current fees apply from 17 January 2018 and can be found on planningportal.co.uk or the fee will calculate when you fill in your application online.

Alternatively the current fees are available on application to the Head of Development Management.



PUBLIC PROTECTION

	Notes	Fee 2018/19 £	Fee 2019/20 £	% Increase
Dog Control				
Collection of Strays (An additional £25 will be added to this fee where the same dog is found straying, leading to seizure, more than once in any 3 month period)	Statutory Charge Not subject to VAT	25.00	25.00	NIL
Dog Kennelling fees	Per dog up to 7 days Not subject to VAT		110.00	NEW
Private home check visit	Inclusive of VAT	31.00	32.00	3.23
Housing Act Enforcement charges are not currently subject to VAT				
Private Sector Housing - Housing Act 2004 Enforcement Notices	Charge to be actual cost to the Council up to and including service of Notice			
Inspection and/or sampling of private water supplies/distribution networks	Charge to be actual cost to the Council			
Out of Hours Service	Charge to be actual cost to the Council			
Immigration Service Assessment of Premises Condition	Inclusive of VAT	115.00	115.00	0.00
Licensing of Houses in Multiple Occupancy				
5 people	Not subject to VAT	840.00	840.00	0.00
6 – 10 people	Not subject to VAT	1,050.00	1,050.00	0.00
11 – 15 people	Not subject to VAT	1,260.00	1,260.00	0.00
16 – 20 people	Not subject to VAT	1,470.00	1,470.00	0.00
More than 20 people	Not subject to VAT	1,680.00	1,680.00	0.00

	Notes	Fee 2018/19 £	Fee 2019/20 £	% Increase
Food Safety				
Export Health Certificates		84.00	86.00	2.38
Issue of Certificate for Unsound Food	Certificate required in support of insurance claims even though the food, due to its condition, would not be marketable or usable.	200.00	210.00	5.00
Transportation of Unsound Food Charges are inclusive of VAT				
First hour (min 1 hour)	Plus disposal of unsound food.	145.00	150.00	3.45
Subsequent whole hours	Plus disposal of unsound food.	72.00	75.00	4.17
Transport and disposal	Charged at cost to the Council			
Charges for training courses available on application to the Head of Environmental Health				
Pest Control Domestic Premises charges include materials and are also inclusive of VAT For Persons in Receipt of one or more of the following benefits the treatment is free of charge:-				
<ul style="list-style-type: none"> • Income-based Jobseeker's Allowance • Income-related Employment and Support Allowance • Income Support • Pension Credit (Guarantee) • Universal Credit (maximum award) 				
Fleas, Bed Bugs and unknown infestations	Visit and Quotation	30.00	32.00	6.67
All other insects (including wasps)		70.00	73.00	4.29
Rodents		60.00	63.00	5.00
Pest Control Commercial Premises charges include materials and are also inclusive of VAT				
Rodents and insects	first 15 minutes	76.00	80.00	5.26
Rodents and insects	each additional 15 minutes or part thereof	19.00	18.00	-5.26
CCTV				
Access to CCTV footage	Inclusive of VAT	78.00	80.00	2.56

Pollution Reduction – Environmental Protection Act 1990

Charges available on application to the Head of Environmental Health
Out of hours service charges based on actual cost to the Council

Local Authority Environmental Permit – Part B

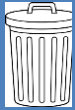
LAPPC Charges for 2014/15 onwards not subject to VAT

Type of charge	Type of process	2014/15 Fee		
Application Fee	Standard process (includes solvent emission activities)	£1,579		
	Additional fee for operating without a permit	£1137		
	PVRI, SWOBs and Dry Cleaners	£148		
	PVR I & II combined	£246		
	VRs and other Reduced Fee Activities	£346		
	Reduced fee activities: Additional fee for operating without a permit	£68		
	Mobile plant**	£1,579		
	for the third to seventh applications	£943		
	for the eighth and subsequent applications	£477		
	Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts			
Annual Subsistence Charge	Standard process Low	£739 (+£99)*		
	Standard process Medium	£1,111(+£149)*		
	Standard process High	£1672 (+£198)*		
	PVRI, SWOBs and Dry Cleaners L/M/H	£76	£151	£227
	PVR I & II combined L/M/H	£108	£216	£326
	VRs and other Reduced Fees L/M/H	£218	£349	£524
	Mobile plant, for first and second permits L/M/H**	£618	£989	£1,484
	for the third to seventh permits L/M/H	£368	£590	£884
	eighth and subsequent permits L/M/H	£189	£302	£453
	Late payment Fee	£50		
	* The additional amounts in brackets must be charges where a permit is for a combined Part B and waste installation			
	Where a Part B installation is subject to reporting under the E-PRTR Regulation add an extra £99 to the above amounts.			

Pollution Reduction – Environmental Protection Act 1990		
Charges available on application to the Head of Environmental Health		
Out of hours service charges based on actual cost to the Council		
Local Authority Environmental Permit – Part B		
LAPPC Charges for 2014/15 onwards not subject to VAT		
Type of charge	Type of process	2014/15 Fee
Transfer and Surrender	Standard process transfer	£162
	Standard process partial transfer	£476
	New operator at low risk reduced fee activity (extra one-off subsistence charge - see Art 15(2) of charging scheme)	£75
	Surrender: all Part B activities	£0
	Reduced fee activities: transfer	£0
	Reduced fee activities: partial transfer	£45
	Temporary transfer for mobiles	First transfer
Repeat following enforcement or warning		£51
Substantial change	Standard process	£1,005
	Standard process where the substantial change results in a new PPC activity	£1,579
	Reduced fee activities	£98

** Not using simplified permits

Local Authority Environmental Permit – Part B				
LAPPC mobile plant charges for 2014/15 onwards (not using simplified permits) not subject to VAT				
Number of permits	Application fee 2014/15	Subsistence fee 2014/15		
		Low	Med	High
1	£1579	£618	£989	£1,484
2	£1579	£618	£989	£1,484
3	£943	£368	£590	£884
4	£943	£368	£590	£884
5	£943	£368	£590	£884
6	£943	£368	£590	£884
7	£943	£368	£590	£884
8 and over	£477	£189	£302	£453



WASTE COLLECTION AND DISPOSAL

	Notes	Fee 2018/19 £	Fee 2019/20 £	% Increase
Abandoned Vehicles Refuse Disposal (Amenity) Act 1978				
The charges shown are currently not subject to VAT				
Removal of vehicle from motorway	Statutory Charge	150.00	150.00	0.00
Removal of vehicle from elsewhere	Statutory Charge	150.00	150.00	0.00
Storage (per 24 hours or part)		26.00	27.00	3.85
Disposal		65.00	68.00	4.62
Domestic Bulky Waste				
The charges shown are currently not subject to VAT				
Single Item		37.00	39.00	5.41
Half Load		82.00	86.00	4.88
Full Load		145.00	152.00	4.83
Collection of fridges/freezers		19.00	20.00	5.26
Trade Waste				
Trade waste charges for both residual and recycling are available on application to the Trade Waste team. Charges made for waste collected outside the borough of Fareham will be subject to standard rated VAT.				
Domestic Garden Waste Collection				
The charges shown are currently not subject to VAT				
First Sack	Free of charge			
Roll of 25 single use sacks	Subsequent sacks	26.00	28.00	7.69
Roll of 5 single use sacks	Subsequent sacks	6.00	6.50	8.33
Domestic Waste and Recycling - Developers				
The charges shown are inclusive of VAT				
240 litre (standard bin for individual houses) Refuse / Recycling		36.00	38.40	6.67
340 litre (communal bin only permitted for flats) Refuse / Recycling		60.00	64.00	6.67
1100 litre (large communal bin, only permitted for flats) Refuse		379.20	404.60	6.67
Domestic Waste and Recycling - Residents				
The charges shown are currently not subject to VAT				

240 litre (standard bin for individual houses) Refuse		30.00	32.00	6.67
Recycling bins		FREE	FREE	0.00



SPORTS AND LEISURE

Outdoor Sport and Recreation

	Notes	Fee 2018/19 £	Fee 2019/20 £	% Increase
Sports Pitches, Facilities, Recreation Grounds and Open Spaces				
Football, Rugby and Hockey, casual games per match - (Notes 1 and 2)				
Senior	Per match	79.00	83.00	5.06
Junior	Under 18	32.00	33.00	3.13
Mini Soccer	Per match	21.00	22.00	4.76
Mini Soccer	Per half day pitch	43.00	45.00	4.65
Training Sessions – 2 hours	Juniors half charge	46.00	48.00	4.35
Football Tournament (Note 1)				
Football Tournament	Per tournament	315.00	330.00	4.76
Cricket, casual games per match - (Notes 1 and 2)				
Senior	Per match	84.00	88.00	4.76
Junior	Under 18	31.00	32.00	3.23
Evening games	Senior	68.00	71.00	4.41
Evening games	Junior	28.00	29.00	3.57
Tennis Courts – per court, per hour – (Notes 1 and 3)				
Senior		9.80	10.30	5.10
Junior	Under 18	4.40	4.60	4.55
Notes				
1. Fees inclusive of VAT unless exemption conditions as set out in the General Notes on page 1 are met.				
2. Clubs not resident in Borough pay double casual rate.				
3. Tennis Clubs are required to make suitable arrangements for public use of courts outside the times required by clubs				

	Notes	Fee 2018/19 £	Fee 2019/20 £	% Increase
Sports Pitches, Facilities, Recreation Grounds and Open Spaces				
Bowls – Seasonal Charges - (Note 1)				
Fareham Bowling Club	6 rinks & clubhouse	6,400.00	6,700.00	4.69
Crofton Community Association	6 rinks & clubhouse	6,400.00	6,700.00	4.69
Bowls – Fees - (Note 2)				
Green Fees		5.00	5.25	5.00
Hire of Woods		1.90	2.00	5.26
Hire of shoes	Not applicable at Portchester or Priory Park	1.90	2.00	5.26
Notes				
1. Public to have use of at least one rink at each green				
2. Retained by clubs. Max charge per player per hour				
Sports Pitches, Facilities, Recreation Grounds and Open Spaces				
Miscellaneous Charges				
Hire of open space of land for local shows etc.	Note 3			
Hire of recreation grounds for local shows etc.	Notes 1 and 2			
Commercial hiring	Note 3			
Charitable hiring	Note 4	88.00	92.00	4.55
Use of changing facilities	Note 1	45.00	47.00	4.44
Rounders	Note 1	77.00	81.00	5.19
Notes				
1. Fees inclusive of VAT unless exemption conditions as set out in the General Notes on page 1 are met.				
2. No damage deposit is taken, but hirers are advised that they may be charged after the event for any damage resulting from the hiring.				
3. At a rate to be determined by the Head of Streetscene on an individual basis proportionate to the estimated income derived from the event.				
4. Charge can be waived at the discretion of the Head of Streetscene.				

Ferneham Hall

Charges will be available on application to the Ferneham Hall General Manager.

MISCELLANEOUS CHARGES

	Notes	Fee 2018/19 £	Fee 2019/20 £	% Increase
Letting of Council Chamber and Committee Rooms				
Collingwood Room	Per hour	67.00	70.00	4.48
Pulheim Room	Per hour	26.00	27.00	3.85
Vannes Room	Per hour	26.00	27.00	3.85
Council Chamber	Per Hour	110.00	115.00	4.55
Conference Room A and B (Floor 8)	Per Hour	21.00	22.00	4.76
Notes				
<ol style="list-style-type: none"> Commercial Organisations only. The hourly charges for room hire below apply when the building is already in use for Council business and are currently exempt from VAT. Additional charges may be levied to recover the cost of preparing rooms, moving furniture, the use of equipment, etc. These charges would be subject to VAT. The following additional charges, to be added when the building is not being used for Council business, after 6.30 pm - per hour £70.00 plus VAT. 				
Printing and Copying				
Charges are available on application to the Head of HR and ICT.				
General Charges				
Responding to solicitors/consultants enquiries	Inclusive of VAT - Per Question	75.00	80.00	6.67
Responding to other detailed enquiries	At the discretion of the Direction of Planning and Regulation			
Copies of Statutory Register		75.00	80.00	6.67
Attendance at court as a witness	Charge based on the cost to the Council			
Sponsorship of Roundabouts – subject to VAT				
Agreeing form of works and supervision as agreed with the sponsor, subject to no additional cost to the Council.				