

# FAREHAM

## BOROUGH COUNCIL

### APPLICATION FOR THE ADOPTION OF AN EXISTING SEAT OR DONATION OF A NEW SEAT

A contribution towards the adoption or donation of a seat is an ideal way to mark an important event, or to commemorate the life of a loved-one. The council welcomes contributions towards this, and offers 2 options:

#### **Option A: The adoption of existing seat in order to add a plaque.**

In some of the Council's parks, open spaces and cemeteries there are existing seats that could be made available for the addition of an inscribed plaque. The contribution required for this option is **£450.00**

#### **Option B: Donation of a new seat with plaque.**

This option allows for the installation of a new seat in one of the Council's parks, open spaces or cemeteries. The location of the proposed seat is to be agreed by the Council in conjunction with the applicant. The contribution required per seat is **£1715.00**. This includes the installation of an inscribed plaque into the back of the seat.

**Please fill in the boxes below:**

Name:	
Company / Organisation:	
Address:	
Daytime Telephone No:	
e-mail:	

**Donation details:** *Please tick which option you would like to apply for.*

**Seats**

Option A [ ]

Option B [ ]

**Please indicate where you would like your seat located. i.e. Name of proposed open space or cemetery** *(To be subsequently approved by the Council)*

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**For commemorative plaques only:** *Please provide the wording for any plaque inscription (if applicable)* **Please use BLOCK CAPITALS**

Any plaque will remain the property of the applicant and must be maintained / replaced by them in the unfortunate event of vandalism.

Any seat donated becomes the property of Fareham Borough Council. The council will carry out the necessary maintenance but should the seat become vandalised beyond economical repair, the Council may choose not to replace it.

Fareham Borough Council reserves the right to relocate the seat within the same site should the original position become unsuitable in the future.

I/We enclose a cheque for the sum of £..... as a donation payable to Fareham Borough Council for the purpose(s) identified above and confirm that I/we have noted the terms and conditions outlined above.

Signed..... Date.....

.....  
On behalf of (Name of Organisation if applicable)



The information that you provide or which is obtained from other sources will be used by the Council to administer the service you require. The information may also be used for auditing, monitoring, statistical and other research. The information we hold may also be shared with other Council or Governments departments, to enable them to perform their functions or for comparison purposes. The information we hold about you is normally retained for three years or for the duration of time until you no longer need the service. For further information about data protection and how to contact the Data Protection Officer please go to <http://www.fareham.gov.uk/aboutthecouncil/dataprotection/dataprotinfo.asp>

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