



Working in partnership

CARAVAN SITES AND CONTROL OF DEVELOPMENT ACT 1960

APPLICATION FOR A LICENCE OR RENEWAL OF A LICENCE

1. **Name Of Applicant(s) MR/MRS/MISS/MS (IN FULL):**

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.....

2. **Address of applicant(s) (in the case of a limited company, this should be the registered office):**

.....
.....
..... POSTCODE:

Telephone number:

3. **Name of site:**

.....

4. **Address of site:**

.....
.....
..... POSTCODE:

5. **Serial number of last licence issued:**

6. **Applicant's interest in the land (give particulars of lease or tenancy if any):**

.....
.....

7. **Hectarage of site:**

8. **Has the applicant held a site licence which has been revoked at any time in the last three years?**

.....

9. **State type of caravan site. if applicable, state dates in each year required and maximum number of caravans proposed to be stationed on the site at any one time for the purpose of human habitation:**

Type of Site	Dates Required		Maximum No. Caravans
*PERMANENT RESIDENTIAL			
*SEASONAL	From:	To:	
*TOURING CARAVANS ONLY (*Delete as appropriate)	From:	To:	

10. **State maximum number of caravans proposed to be stationed on the site at any one time for the purposes of human habitation.**

11. **Give details of the arrangements for: refuse disposal and sewage/waste water disposal. (supplementary details may be submitted)**

- a) main water supply
- b) waste water disposal
- c) sewage disposal
- d) refuse disposal

12. **Has planning permission for the site been obtained from the local planning authority? if so, state:**

- a) date of permission:
- b) issuing authority:
- c) date (if any) on which permission will expire:

If not, has permission already been applied for?:

NOTE - A layout plan of the site to a scale of not less than 1/500 should be attached showing the boundaries of the site, the positions of caravan standings, and (where appropriate):

- | | |
|-----------------------------------|-------------------|
| access roads and footpaths | recreation spaces |
| toilet blocks and other buildings | fire points |
| foul and surface water drainage | parking spaces |
| water supply | night lighting |
| external storage units | site notice board |

The plan should distinguish between facilities provided and facilities proposed.

DECLARATION

I/we declare that the information given on this application form is to the best of my/our knowledge and belief true and complete in every respect.

1st Applicant

SIGNED:

FULL NAME

DATE:

2nd Applicant

SIGNED:

FULL NAME

DATE:

Please send this completed form and other details required, to the appropriate office below.

The fact that the caravan site may be an "existing site" does not give any exemption from the requirement of the 1960 act that planning permission must be obtained before a site licence can be issued.

Fareham Office:
Environmental Health Section, Fareham Borough Council
Civic Offices, Civic Way, Fareham, Hampshire, PO16 7AZ
Tel: 01329 236100
Fax :01329 821770
Email: regulatory@fareham.gov.uk

Gosport Office:
Environmental Health Section, Gosport Borough Council
Town Hall, High Street, Gosport , Hampshire, PO12 1EB
Tel: (023)9258 4242
Fax: (023)9254 5360
Email: ehs@gosport.gov.uk