

The Welborne Plan

Issue 1 - The Duty to Co-operate, Legal Requirements and the Relationship between the LP3, LP2, the Core Strategy and other Planning Documents

Action arising from hearing session –
Monitoring community engagement

October 2014

CD-34

Monitoring Community Involvement

Statutory

The Council has ensured that all statutory consultation undertaken as part of the development on the Welborne Plan was undertaken in accordance with Regulation 18 (Draft Plan) and Regulation 19 (Publication Plan) of the Town and Country Planning (Local Planning) (England) Regulations 2012. This is confirmed and detailed in the Council's Regulation 22(1)(c) Consultation Statement (SD05).

In addition to compliance with the regulations, the Council also ensured that all statutory consultation was undertaken in accordance with the Council's Statement of Community Involvement (SCI) (FBC06). In particular, the SCI includes a comprehensive list of the key statutory and local organisations that the Council has identified as being essential consultation bodies as part of the development of the Borough Local Plan. The full list of organisations with consulted with as part of the Welborne Plan are detailed at Appendix B (Options) and Appendix F (Reg 18 & Reg 19) of the Regulation 22(1)(c) Consultation Statement (SD05).

Monitoring of the Council's SCI and as such, its consultation processes, is undertaken through the Council's annual Monitoring Report, produced in accordance with section 34 of the Town and Country Planning (Local Planning) (England) Regulations 2012. Paragraph 8.2 of the Council's Statement of Community Involvement (FBC06) states the following:

“The Statement of Community Involvement will be monitored through the Annual Monitoring Report. This will highlight the need for any amendments to the Council's consultation processes. If significant changes are required the Council may need to undertake a formal review of the Statement of Community Involvement.”

Each annual Monitoring Report has provided summary commentary on the progress of the Local Plan Part 3 (Welborne Plan) and provides the monitoring mechanism by which progress of the Welborne Plan against the Council's Local Development Scheme (LDS) is assessed. For clarity, the following Monitoring Reports form part of the examination document library;

- Fareham Borough Annual Monitoring Report 2009-2010 (AM1)
- Fareham Borough Annual Monitoring Report 2010-2011 (AM2)
- Fareham Borough Monitoring Report 2011-2012 (AM3)
- Fareham Borough Monitoring Report 2012-2013 (AM4)

Non-Statutory

In addition to statutory consultation on the Welborne Plan, a wide-range of non-statutory consultation events were also undertaken which helped inform the development of the Welborne Plan.

In particular, reference to the Communications and Community Engagement Strategy is made in paragraph 2.18 of the Borough's latest Monitoring Report 2012-2013 (AM4), which states:

*"The revised Statement of Community Involvement (adopted by the Council on 24th January 2011) sets out a range of methods to be used for consultation on both the Welborne Plan. It was supplemented by a Communications and Community Engagement Strategy for Welborne (agreed by the Executive on 4th April 2011)**"*

The Communications and Community Engagement Strategy (FBC17) was produced in April 2011, as a way of providing accurate and up to date information about the proposed new community, and to offer people the opportunity to influence the shape of that new community. Indeed the 4 April 2011 Report to the Council's Executive noted that *"it will be important to regularly monitor and review all communications and community engagement work to measure its success."*

The Council monitors each consultation event and undertakes an Officer review to consider what has worked well and what has not, as well as identifying how consultation techniques can be improved upon for the next consultation event.

In accordance with paragraph 6.12 of the SCI, a detailed programme of non-statutory consultation was developed through the Communications and Community Engagement Strategy. Table 1 provides an overview of the non-statutory consultation that was undertaken.

One of the main programmes of non-statutory consultation is through the Standing Conference, which brings together different local interest groups to advise them on the progress made and the available opportunities to make comments on the Welborne planning process. The Standing Conference receives reports and briefings on the overall progression of the planning and delivery of Welborne, including:

- The Welborne Plan and masterplanning
- Infrastructure delivery and
- The outcomes of and future opportunities for community engagement.

The Standing Conference is chaired by an independent chairperson and involves Fareham Borough Council Members, landowner representatives, community groups, neighbouring local authorities, local business groups, local education providers, health service providers, and representatives from the housing, retail and the voluntary sector. The Standing Conference has 2-3 formal evening meetings, which are held in public, each year and 2-3 interactive workshop style events. The Standing Conference agendas, minutes, presentations and meeting notes are published on the Borough Council's website.

*(AM4) incorrectly gave date of 2010

Table 1: Overview of non-statutory consultation

Date	Stage of LP3	Consultation	Summary
February 2009 - July 2010	Core Strategy / Options	Community Liaison Group (superseded by the Standing Conference)	A Group comprised of Local Authority Members and Officers, community groups and strategic deliver bodies. Met five times to discuss the development of a shared vision, the production of community development and consultation strategies and the consideration of community infrastructure. Agendas and minutes from all meetings are available on the Council's website.
March – June 2009	Core Strategy / Options	Visioning events	Two visioning events were held in March and June 2009 to help develop a vision and high level development principles for the new community. These informed the Core Strategy and provided a basis for the development of a Welborne Plan. Workshops were attended by 50-70 people who represented a range of statutory and non-statutory organisations, developers and landowners. Visioning documents available in document library (EV63 and EV64).
February 2010	Core Strategy / Options	Community Action Teams (CAT) meeting	Presentation at the Fareham Town CAT Meeting: Planning for a New Community the Strategic Development Area (SDA).
Summer 2010	Core Strategy / Options	CAT meetings	Proposed new community included in Councillor Woodward the Leader of Fareham Borough Council's Annual Presentation at the 5 CAT meetings across the Borough.
May 2011	Options	Fareham Today	Special Edition of Fareham Today ' <i>Learn more about the proposed new community to the North of Fareham</i> ' delivered to all households in the Borough.

*(AM4) incorrectly gave date of 2010

Date	Stage of LP3	Consultation	Summary
Summer 2011	Options	CAT meetings	Presentation by Councillor Woodward the Leader of Fareham Borough Council on 'Proposed new community to the North of Fareham' followed by a Q&A at the 5 Community Action Team (CAT) Meetings in Portchester, Fareham Town, Western Wards, Crofton and Titchfield.
September 2011	Options	CAT meetings	2 Special CAT Meetings on the proposed new community (one ran straight after the other) at Funtley Social Club. Local residents in Funtley and parts of Fareham North received flyers.
October 2011	Options	Presentation	Presentation on proposed new community at Knowle Residents' Association meeting. All of Knowle residents received a flyer.
November 2011	Options	Presentation	Presentation on proposed new community at Wickham Parish Council. All Wickham residents received a flyer.
October – November 2011	Options	Fareham Borough Residents Survey 2011	2011 Fareham Borough Council's Residents Survey was distributed to a sample of 4020 households in Fareham Borough (268 in each ward) and a total of 1318 responses were received back (a response rate of 33%). The survey asked a number of general questions about housing opportunities within the Borough.
January - March 2012	Options	Phase 1 Public Survey	This survey asked people general questions about open spaces, community buildings, housing and sustainability. Invitations were sent to the e-panel and the LDF consultation database and a total of 487 responses were received.
February 2012	Options	CAT meeting	CAT Meeting presentation - Area Action Plan (AAP) Survey and Community Engagement Plan
March – May 2012	Options	School visits	Visits to four local primary schools to ask children what they would provide in the new community.

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Date	Stage of LP3	Consultation	Summary
March 2012	Options	Youth Conference	Met with the Fareham Youth Council and attended a Youth Conference in March 2012, where all secondary schools in the Borough and Fareham College were invited to send student representatives to explore their views on sustainable travel and green spaces.
June 2012	Options	Fareham Today	Special edition to identify how to get involved in the Options Consultation and inform the public on the current development of Welborne. Circulated to all households in the Borough.
Summer 2012	Options - Draft Plan	CAT meetings	Welborne update provided in Councillor Woodward the Leader of Fareham Borough Council's Annual Presentation at the 5 CAT meetings across the Borough.
Summer 2012	Options - Draft Plan	Fareham Today	Welborne item: <i>Plans for a new community north of Fareham</i> . Delivered to all households in the Borough.
October 2012	Draft Plan	Standing Conference	Workshop visit to Poundbury for presentation and guided walk. Workshop note available on website.
November 2012	Draft Plan	Standing Conference	Full day workshop on greenspace infrastructure and the wider landscape setting. Workshop note available on website.
December 2012	Draft Plan	Standing Conference	Half-day workshop on achieving a quality place and masterplanning the new community. Workshop note available on website.
February 2013	Draft Plan	Standing Conference	Half-day workshop on education and community facility provision. Workshop note available on website.
Spring 2013	Draft Plan	Fareham Today	Two Welborne items: <i>Get involved in the New Community Plan</i> and <i>name the new community North of Fareham</i> . Delivered to all households in the Borough.
February – March 2013	Draft Plan	Naming competition	Help name the new community north of Fareham. Voting exercise in which over 5000 people took part.

*(AM4) incorrectly gave date of 2010

Date	Stage of LP3	Consultation	Summary
June 2013	Draft Plan	Standing Conference	Half-day workshop to prepare response to consultation on draft Welborne Plan.
Summer 2013	Publication Plan	CAT meetings	Welborne update included in Councillor Woodward the Leader of Fareham Borough Council's Annual Presentation at the 5 CAT meetings across the Borough.
Summer 2013	Publication Plan	Fareham Today	Update on the development and naming vote.
October – November 2013	Publication Plan	Residents Survey	Question on whether planning for Welborne was the right approach for the Council to take. Randomly selected sample from across the Borough, with around 1300 replies.
February 2014	Publication Plan	Standing Conference	Half-day workshop to provide overview of current Welborne Plan progress and upcoming Publication Plan consultation process; Transport update; Sustainability, water and flooding issues; and update from landowners.
Spring 2014	Publication Plan	Fareham Today	<i>Residents survey results.</i> Delivered to all households in the Borough.
March 2014	Submission	Standing Conference	Half-day workshop to discuss local traffic issues and traffic management measures.
Summer 2014	Submission	CAT meetings	Welborne update included in Councillor Woodward the Leader of Fareham Borough Council's Annual Presentation at the 5 CAT meetings across the Borough.
July 2014	Submission	Standing Conference	Half-day workshop on principal landowner proposals for Welborne.

*(AM4) incorrectly gave date of 2010

Summary

The Regulation 22(1)(c) Consultation Statement (SD05) provides a comprehensive account of all stages of statutory and non-statutory consultation that were undertaken in the preparation of the Welborne Plan. In particular, for the Regulation 18 (Draft Plan) statutory stage of consultation, the engagement approach is outlined in Chapter 6 and a detailed summary of the consultation responses is provided together with how consultation responses have been taken into account in the development of the Regulation 19 (Publication Plan) (Appendix N – SD05). Furthermore, the methods applied for the representations period on the Regulation 19 Publication Plan are detailed in Chapter 7 and a summary of the main issues raised in the representations on the Regulation 19 Publication Plan is provided at Appendix Q to SD05.