Minutes of the Planning and Transportation Review Panel

Minutes of a meeting held on 14 March 2006
at the Civic Offices

PRESENT:

Councillor D C S Swanbrow
(Chairman)

Councillor J V Bryant
(Vice-Chairman)

Councillors: P J Davies, Mrs R A Godrich, T J Howard, Mrs K K Trott and N J Walker

Also Present: Councillor: A Mandry

1. MINUTES

RESOLVED that the minutes of the meeting of the Planning and Transportation Review Panel held on 17 January 2006 be confirmed and signed as a correct record (pt-060117-m).

2. CHAIRMAN’S ANNOUNCEMENTS

The Chairman made an announcement in respect of the following matters:-

(i) The Planning Summer School, 2006, will be held at the University of Kent at Canterbury, commencing Tuesday, 5 September 2006. Approval was sought for a member to attend the Summer School.
It was AGREED that the Scrutiny Board request that the Executive approve the attendance of a member at the Planning Summer School, 2006 to be held at the University of Kent at Canterbury, in September 2006.

(ii) As this was the last meeting of the Review Panel for the 2005/06 municipal year, the Chairman thanked members and officers for their support in the work undertaken by the Panel over the last year.

3. WICOR RECREATION GROUND – ACCESS ROAD

The Panel considered a report, by the Chief Planning and Transportation Officer which examined road safety issues in respect of the access road to Wicor Recreation Ground, Portchester (copy of report pp-060314-r01-jha circulated with agenda and appended to signed minutes).

Members were reminded that this matter had been referred to the Panel by the Leisure and Community Review Panel, at its meeting on 14 September 2005, and subsequently endorsed by the Scrutiny Board on 29 September 2005. Concerns about road safety issues regarding the access road to the Recreation Ground had been highlighted in the consultation responses received by the Director of Leisure and Environment, when the proposal by AFC Portchester to lease part of Wicor Recreation Ground had been considered.

An investigation of the matter had been carried out and the Panel was referred to details of the traffic surveys and personal injury accident records as set out in paragraphs 8 - 11 of the report. Reference was also made to the table in Appendix C which identified the concerns that had been raised by local residents and the proposed solutions. The various remedial options available, as outlined in the report, were discussed at length and during the course of discussion comments received from Councillor Price, (ward member for Portchester East), were read out by the Chairman, as Councillor Price had been unable to attend.

It was AGREED that:-

(a) having given detailed consideration to all the available options, no remedial measures should be introduced at this time and the matter kept under review; and

(b) that the matter be given further consideration and the Panel updated on this issue, when consideration is given to the Traffic Management and Bus Shelter Programme for 2007/08, at the Panel’s scheduled meeting on 13 March 2007.

4. ENVIRONMENTAL IMPROVEMENT PROGRAMME 2006/07

The Panel considered a report by the Chief Planning and Transportation Officer which updated members on progress concerning the 2005/06 Environmental Improvement programme and also gave consideration to the 2006/07 Programme (copy of report pp-060314-r03-mma circulated with agenda and appended to signed minutes). The Panel was asked to note progress on current
schemes and additional town centre and conservation area schemes, funded from other budgets, which had been added to the programme during the year.

During the course of discussion the following matters were referred to in particular:-

**Town Quay Fareham** – work was expected to start on the improvement scheme at Upper Wharf in April 2006. The Panel was requested to consider the proposal that, for the reasons detailed in the report, improvement works in the Upper Quay and Promenade areas affected by highway proposals be postponed and the balance of joint funding (£200,000) be used for improvements to the Lower Quay area.

**Titchfield** – it had been suggested by a Titchfield Ward member that, if possible, the provision of bicycle racks be considered as part of the improvement scheme. Officers reported that, subject to final confirmation of partnership funding, a meeting would shortly be taking place with officers from Hampshire County Council and this suggestion would be raised at that meeting.

**West Street Fareham** – as referred to in paragraph 17 of the report, the current allocated budget for environmental improvements in West Street is £110,000. It was noted that there was potential for future funding from Hampshire County Council under the Regeneration of Older Urban Areas (ROUA) programme, after 2008. Members were advised that it was considered beneficial for the funding bid to the County Council if the Council’s capital allocation of £50,000 for 2006/07 were added to the current budget for improvements in West Street, to make a total of £160,000. It was proposed that this budget be used to progress a first phase of improvements to that part of West Street between the west end of the Henry Cort scheme and Hartlands Road (as shown in Appendix J attached to the report). During the course of discussion it was requested that consideration be given to more provision of cycle parking in this part of West Street.

**Town Centre Schemes** – it was reported that the Fareham Society had donated a sum of money towards the cost of planting the London Plane trees along the main pedestrian axis of the Market Quay Car Park in recognition of the Society’s 30th Anniversary and it was anticipated that a small commemorative plaque may be put in the location.

**Harper Way** - members were informed that the planting of an avenue of large London Plane trees in Harper Way had now been completed and the remainder of the improvement work would be carried out towards the end of March. A tree maintenance programme had been put in place.

It was AGREED that the Scrutiny Board be requested to advise the Executive of the Panel’s views as follows:-

(i) the proposal that a first phase of improvements to that part of West Street, Fareham, between the west end of the Henry Cort scheme and Hartlands Road (as shown in Appendix J attached to the report) with a budget of £160,000, be supported;
(ii) the proposed improvements to Lower Quay using the remaining allocation of £200,000 be supported; and

(iii) the scheme of improvement at Titchfield, linked to the Hampshire Country Towns Initiative, be supported within the 2006/07 programme.

5. TRAFFIC MANAGEMENT AND BUS SHELTER PROGRAMME FOR 2006/07

The Panel considered a report by the Chief Planning and Transportation Officer which reviewed the Traffic Management and Bus Shelter Programme for 2004/05 and the proposed programme for 2006/07. The report provided an annual update on the Council’s stock of non-advertising bus shelters, identifies new and replacement shelters provided since the last update report and also looked at options for sponsorship and advertising on Council-owned bus shelters (copy of report pp-060314-r02-abr circulated with agenda and appended to signed minutes).

Members were reminded that the proposed Traffic Management and Bus Shelter Programmes for 2006/07 would be considered by the Executive at its meeting on 3 April 2006. Reference was made to paragraph 10 of the report concerning the recent review of Traffic Regulation Orders, (TRO’s), lines and signs. Arising from this review, over 400 items had been identified for more detailed consideration/action and in terms of work on Traffic Regulation Orders those which related to Fareham Parking Enforcement would need to be considered as priority. The Panel were requested to note that the Pool List of Traffic Investigations and Priorities for 2006/07 (Appendix C), showed Fareham Parking Enforcement Scheme as the highest priority scheme. Questions were raised regarding various schemes detailed in the Programme of Schemes and Traffic Investigations 2005/06, (Appendix B) and the List of Traffic Regulations to be Investigated 2006/07, (Appendix E).

During discussion on bus shelters, further detailed information was sought regarding the contractor’s maintenance regime. In this connection, concerns were raised by various members about the condition of the bus shelters in two specific locations which, it was agreed, would be taken up with the contractor. Consideration was given to the Priority List of new Bus Shelters (Appendix H) and to the new/replacement bus shelters which had been provided from alternative funding sources as detailed in paragraph 30 of the report.

Councillor Davies sought clarification to the score rating for a shelter in Highlands Road, (outside Buckingham Court), currently shown as score 2. It was agreed that this matter would be investigated and Councillor Davies advised of the outcome as soon as possible.

It was AGREED that the Scrutiny Board and the Executive be informed of the Panel’s views that:-

(i) the Pool List of Traffic Investigations and Priorities for 2006/07, attached as Appendix C, to the report, be approved;
(ii) the List of Traffic Regulation Orders to be Investigated in 2006/07, attached as Appendix E to the report, be approved,

(iii) the Phase 7 – “No Parking on Grass Verges Order” to be implemented in 2006/07, attached as Appendix G to the report, be approved; and

(iv) the Priority List of Requests for New Bus Shelters, attached as Appendix H to the report, be approved, subject to clarification of the score rating for the proposed bus shelter at Highlands Road (outside Buckingham Court) agreed by the Executive in 2005.

6. REVIEW OF ANNUAL WORK PROGRAMME FOR 2005/06 AND FINAL DRAFT WORK PROGRAMME FOR 2006/07

The Panel considered a report by the Chief Planning and Transportation Officer which reviewed the outcomes of the Panel’s Work Programme for 2005/06 and considered the proposed Work Programme for 2006/07 (copy of report pp-060314-r04-pbu circulated with agenda and appended to signed minutes).

The Panel was referred in particular to paragraph 6 of the report (Matter referred from Scrutiny Board - Availability of Burial Plots). It was confirmed to members that this matter would be considered by the Local Development Framework Member Working Group, as part of the preparation of relevant Local Development Framework documents. Additionally, members were asked to note that, as detailed in paragraph 8, it was possible that the Panel would be requested by the Scrutiny Board to consider scoping reports on the subjects indicated, at a future Panel meeting. Members were further reminded that an update on the road safety issues relating to access to Wicor Recreation Ground, (minute 3 above refers), would be considered as part of the Traffic Management and Bus Shelter Programme 2007/08 at the Panel’s scheduled meeting on 13 March 2007.

It was AGREED:-

(i) that the outcomes of the Panel’s Work Programme for the current year, 2005/06, be noted,

(ii) that the draft Work Programme for 2006/07, as shown in Appendix B attached to the report, be agreed; and

(iii) that the draft Work Programme for 2006/07, as shown in Appendix A attached to the minutes, be submitted to the Scrutiny Board for endorsement.

(The meeting started at 6:00pm and ended at 7.50pm )
## APPENDIX A

### PROPOSED WORK PROGRAMME 2006/2007

<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>ITEMS</th>
<th>TYPE OF ITEM</th>
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<tbody>
<tr>
<td>23 May 2006</td>
<td>Review of Progress on Travel Plans</td>
<td>Review Programming</td>
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<td>Initial endorsement of Work programme for 2006/07</td>
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<td>27 June 2006</td>
<td>Parking Strategy (including opportunities for residents parking and update on introduction of decriminalised parking enforcement)</td>
<td>Report</td>
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<td>Passenger Transport Forum</td>
<td>Discussion</td>
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<td>Individual Service Plan(s)</td>
<td>Report Programming</td>
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<td>12 September 2006</td>
<td>Vision for West Street – Progress Report</td>
<td>Report</td>
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<td>Car Park Improvement Programme 2006/07</td>
<td>Report Programming</td>
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<td>Tree Services</td>
<td>Report Programming</td>
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<td>Individual Service Plan(s)</td>
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<td>Work Programme</td>
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<td>14 November 2006</td>
<td>Spending and overall consideration of Service Plans 2007/08 (including Parking Fees and Charges)</td>
<td>Report Programming</td>
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<td>Work Programme</td>
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<td>16 January 2007</td>
<td>Historic Environment – Annual Update</td>
<td>Report</td>
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<td>Sustainable Travel Plan – Annual Update</td>
<td>Report</td>
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<tr>
<td>13 March 2007</td>
<td>Environmental Improvement Programme – 2007/08</td>
<td>Report</td>
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<td>Traffic Management and Bus Shelter Programme 2007/08</td>
<td>Report</td>
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<td>Car Park Improvement Programme 2007/08</td>
<td>Report</td>
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<td>Review of Annual Work programme for 2005/6 and final consideration of draft work programme for 2006/7</td>
<td>Programming</td>
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**Items for consideration at a future meeting**

Progress report on Shoreline Management Plan (subject to progress by SCOPAC)